Nuneham Courtenay Parish Council

https://nunehamcourtenay-pc.gov.uk/

The next meeting of Nuneham Courtenay Parish Council is to be held on Tuesday 3rd November 2026 at 7.30pm in Nuneham Courtenay Village Hall

Agenda

26/98 Apologies for absence
So far: Cllr Madhvi Saini and Cllr Robin Jones (OxonCC).

26/99 Declarations of interest

26/100 Approval of the minutes of the last ordinary meeting held on 8th September 2026
You can view the draft minutes on the Council's website.

26/101 Public participation
Members of the public may make representations, answer questions and give evidence at a meeting which they are entitled to attend in respect of the business on the agenda. The period of time designated for public participation at a meeting shall not exceed 15 minutes unless directed by the councillor chairing the meeting.

A member of the public wishing to speak at a meeting of the Council shall alert the chairman of the meeting to their wish before the start of the meeting. Before speaking, any member of the public shall give their name.

A member of the public shall not speak for more than five minutes.

26/102 County Councillor's report
You can view these on the Council's website here: **County Councillor's reports**.

26/103 District Councillor's report
You can view these on the Council's website here: **District Councillor's reports**.

c/o 20a Harley Road, OXFORD, OX2 0HR
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26/104 Planning Applications

The Council will consider its response to the planning application below:

a) Harcourt Arboretum: Installation of 11 new interpretation signs. [P26/S4514/A] [Consultation deadline: Tuesday 10th November 2026] You can view the application here: **Arboretum**.

and any other planning application received in advance of the meeting, and be updated regarding planning matters, including the new National Scheme of Delegation and the Oxfordshire Minerals and Waste Local Plan

26/105 Finance

a) Bank reconciliation to end September 2026
The Council will consider a bank reconciliation for end of the first half of the financial year presented by the Clerk as Responsible Financial Officer, which you can view on the Council's website here: **Bank Rec**.

b) Budget monitoring report to end September 2026
The Council will consider a budget monitoring report covering the first half of the financial year presented by the Clerk as Responsible Financial Officer, which you can view on the Council's website here: **Monitoring Report**.

c) Transfer between deposit account and current account
The Council will consider whether to make a transfer between its deposit account and its current account.

d) Approval of any payments sought, including:
- £32.90, Geoffrey Ferres, Clerk expenses 2026-27 Q2
- Geoffrey Ferres, Clerk net pay 2026-27 Q2
- HMRC, PAYE tax deducted 2026-27 Q2

e) Receipts
The Council will note the following receipt since the last ordinary meeting in September 2026:
- £44.13, Barclays, quarterly deposit account interest.

26/106 Correspondence

The Clerk will present correspondence for information only – matters requiring a Council decision will appear elsewhere on the agenda.

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Items deferred from last meeting

26/107 Review of Systems of Internal Control 2025-26
The Council will consider the Report of the Review of the Council's Systems of Internal Control for 2025-26 conducted by Cllr Judy Eden with the Clerk.

26/108 Accessibility Statement
The Council will adopt an Accessibility Statement for its website.

26/109 Business Continuity Policy
The Council will amend or re-adopt its Business Continuity Policy. You can view the existing Business Continuity Policy on the Council's website here: **Continuity**.

26/110 Privacy Notice (and Data Protection Policy)
The Council will consider whether to adopt a new Privacy Policy based on that produced for the use of member councils by the Oxfordshire Association of Local Councils. You can view the existing Privacy Notice on the Council's website here: **Privacy**.

Other business

26/111 Grant application
The Council will consider a grant application from Citizens Advice Oxfordshire.

26/112 Insurance
The Council will be updated regarding its insurance.

26/113 Recruitment of Clerk
The Council will consider further how to recruit a new Parish Clerk and Responsible Financial Officer before the present Clerk retires in May 2027.

26/114 Conservation issues
The Council will consider conservation issues in the parish, including All Saints Church and the former Harcourt Arms/ Cockadoo, and will be updated regarding the Village Guide.

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26/115 Playing Field
The Council will be updated regarding the Playing Field and will consider any request from the Nuneham Courtenay Sports and Playing Field Association for financial assistance.

26/116 Village Hall
The Council will consider the condition of the Village Hall and will consider any request from the Village Hall Committee for financial assistance.

26/117 Community Safety
The Council will discuss any community safety matters.

26/118 Speeding and other Highways issues
The Council will be updated regarding speeding and other Highways issues in the parish, and will discuss concerns about air quality.

26/119 Flooding
The Council will discuss any actions it wishes to take to deal with the risk of flooding.

26/120 Public Transport
The Council will be updated regarding any public transport issues including the OxBUS 2040: Plan for Bus consultation and will consider any issues to raise at the next Oxfordshire Parish Transport Representatives meeting on Tuesday 17th November 2026.

26/121 Records Management
The Council will consider recommendations from the Clerk for records that the Council is no longer required by law to keep.

26/122 Council laptop
The Council will be updated regarding the replacement of its laptop computer purchased almost 15 years ago, which runs on Windows 10, for which Microsoft has withdrawn support.

26/123 Council Website
The Council will be updated regarding the hosting of its domain.

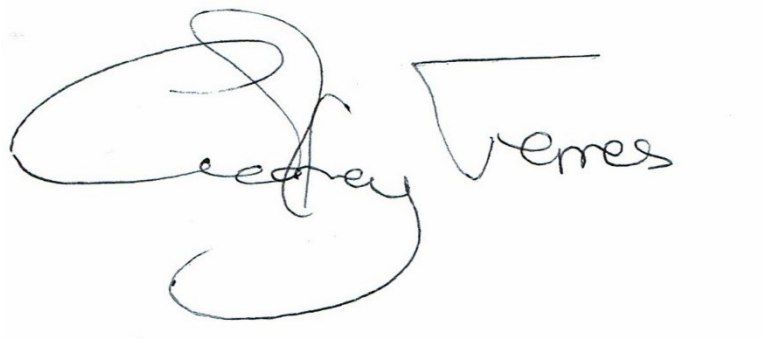
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26/124 Defibrillator

The Council will be updated regarding the automated external defibrillator installed outside the Village Hall.



Geoffrey Ferres
Parish Clerk
Wednesday 28th October 2026

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