

Nuneham Courtenay Parish Council

<https://nunehamcourtenay-pc.gov.uk/>

The next meeting of Nuneham Courtenay Parish Council is to be held on Tuesday 8th September 2026 at 7.30pm in Nuneham Courtenay Village Hall

Agenda

26/70 Apologies for absence

So far: Cllr Robin Jones (OxonCC).

26/71 Declarations of interest

26/72 Approval of the minutes of the last ordinary meeting held on 7th July 2026

You can view the draft minutes on the Council's website.

26/73 Public participation

Members of the public may make representations, answer questions and give evidence at a meeting which they are entitled to attend in respect of the business on the agenda. The period of time designated for public participation at a meeting shall not exceed 15 minutes unless directed by the councillor chairing the meeting.

A member of the public wishing to speak at a meeting of the Council shall alert the chairman of the meeting to their wish before the start of the meeting. Before speaking, any member of the public shall give their name.

A member of the public shall not speak for more than five minutes.

26/74 County Councillor's report

You can view these on the Council's website here: [County Councillor's reports](#).

26/75 District Councillor's report

You can view these on the Council's website here: [District Councillor's reports](#).

26/76 Planning Applications

The Council will consider its response to any planning application received in advance of the meeting, and be updated regarding planning matters, including the Oxfordshire Minerals and Waste Local Plan

c/o 20a Harley Road, OXFORD, OX2 0HR
clerk@nunehamcourtenay-pc.gov.uk

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26/77 Finance

- a) Bank reconciliation to end August 2026
The Council will consider a bank reconciliation for the first five months of the financial year to be presented by the Clerk as Responsible Financial Officer.
- b) Budget monitoring report to end August 2026
The Council will consider a budget monitoring report covering the first five months of the financial year presented by the Clerk as Responsible Financial Officer.
- c) Ratification of the following payments made since the last ordinary meeting:
 - £90.00, Bibby Commercial Finance Ltd, Playing Field June maintenance, made by the Chair and the Vice-Chair on 30th July 2026
 - £90.00, Bibby Commercial Finance Ltd, Playing Field July maintenance, made by Cllr Madhvi Saini and the Clerk on 21st August 2026
- d) Transfer between deposit account and current account
The Council will consider whether to make a transfer between its deposit account and its current account.
- e) Approval of any payments sought including:
 - £90.00, Bibby Commercial Finance Ltd, Playing Field August maintenance
- f) Receipts
The Council will note any receipts since the last ordinary meeting.
- g) Local Government Pay Settlement 2026-27
The council will note the Local Government Pay Settlement for 2026-27 which results in an increase of 49p in the Clerk's hourly rate backdated to 1st April.

26/78 Correspondence

The Clerk will present correspondence for information only – matters requiring a Council decision will appear elsewhere on the agenda.

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Items deferred from last meeting

26/79 Review of Systems of Internal Control 2025-26

The Council will consider the Report of the Review of the Council's Systems of Internal Control for 2025-26 conducted by Cllr Judy Eden with the Clerk.

26/80 Recruitment of Clerk

The Council will consider how to recruit a new Parish Clerk and Responsible Financial Officer before the present Clerk retires in May 2027.

26/81 Accessibility Statement

The Council will adopt an Accessibility Statement for its website.

Other business

26/82 Business Continuity Policy

The Council will amend or re-adopt its Business Continuity Policy. You can view the existing Business Continuity Policy on the Council's website here: [Continuity](#).

26/83 Clerk Contract

The Council will consider whether to amend the contract of its Clerk to reflect the decision it took at its last ordinary meeting to change the Clerk's expected monthly hours.

26/84 Employee Salary Procedure

The Council will consider whether to amend or re-adopt its Procedure for the Payment of Salary of Council Employees in the light of any decision it takes regarding the contract of its Clerk. You can view the existing procedure on the Council's website [here](#).

26/85 Privacy Notice (and Data Protection Policy)

The Council will consider whether to adopt a new Privacy Policy based on that produced for the use of member councils by the Oxfordshire Association of Local Councils. You can view the existing Privacy Notice on the Council's website here: [Privacy](#).

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26/86 Conservation issues

The Council will consider conservation issues in the parish, including All Saints Church and the former Harcourt Arms/Cockadoo, and will be updated regarding the Village Guide.

26/87 Playing Field

The Council will be updated regarding the Playing Field and will consider any request from the Nuneham Courtenay Sports and Playing Field Association for financial assistance.

26/88 Village Hall

The Council will consider the condition of the Village Hall and will consider any request from the Village Hall Committee for financial assistance.

26/89 Community Safety

The Council will discuss any community safety matters.

26/90 Speeding and other Highways issues

The Council will be updated regarding speeding and other Highways issues in the parish, and will discuss concerns about air quality.

26/91 Flooding

The Council will discuss any actions it wishes to take to deal with the risk of flooding.

26/92 Public Transport

The Council will be updated regarding any public transport issues.

26/93 Records Management

The Council will consider recommendations from the Clerk for records that the Council is no longer required by law to keep.

26/94 Solar Farms: Community Benefit

The Council will be updated regarding the proposal from The Baldons Parish Council for the two parish councils to request that Verdant Energy enter into a community partnership arrangement.

26/95 Council laptop

The Council will be updated regarding the purchase of a replacement for its laptop computer purchased almost 15 years

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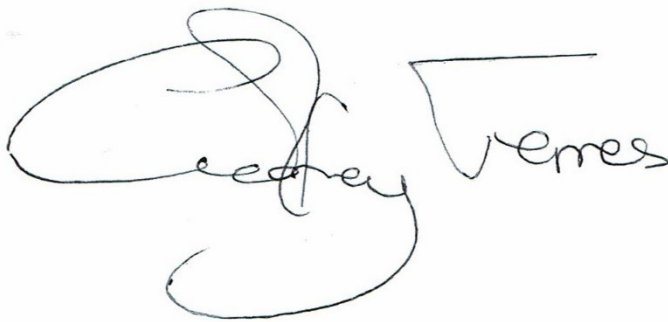
ago, which runs on Windows 10, for which Microsoft has withdrawn support.

26/96 Council Website

The Council will be updated regarding the hosting of its domain now that HCI Data Ltd has decided to cease hosting gov.uk domains.

26/97 Defibrillator

The Council will be updated regarding the automated external defibrillator installed outside the Village Hall.

A handwritten signature in black ink, appearing to read 'Geoffrey Ferres'. The signature is fluid and cursive, with a large initial 'G' and 'F'.

Geoffrey Ferres
Parish Clerk

Wednesday 2nd September 2026