

# Nuneham Courtenay Parish Council

<https://nunehamcourtenay-pc.gov.uk/>

The next meeting of Nuneham Courtenay Parish Council is to be held on Tuesday 7<sup>th</sup> July 2026 at 7.30pm in Nuneham Courtenay Village Hall

## Agenda

**26/41 Apologies for absence**

**26/42 Declarations of interest**

**26/43 Minutes of the annual meeting held on 5<sup>th</sup> May 2026**

The Council will amend or approve the minutes of the annual meeting held on 5<sup>th</sup> May 2026. You can view the draft minutes on the Council's website [here](#).

**26/44 Minutes of the extraordinary Council Meeting held on 29<sup>th</sup> June 2026**

The Council will amend or approve the minutes of the meeting held on 29<sup>th</sup> June 2026. You can view the draft minutes on the Council's website [here](#).

**26/45 Public participation**

Members of the public may make representations, answer questions and give evidence at a meeting which they are entitled to attend in respect of the business on the agenda. The period of time designated for public participation at a meeting shall not exceed 15 minutes unless directed by the councillor chairing the meeting.

A member of the public wishing to speak at a meeting of the Council shall alert the chairman of the meeting to their wish before the start of the meeting. Before speaking, any member of the public shall give their name.

A member of the public shall not speak for more than five minutes.

**26/46 County Councillor's report**

You can view these on the Council's website here: [County Councillor's reports](#).

**26/47 District Councillor's report**

You can view these on the Council's website here: [District Councillor's reports](#).

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## 26/48 Planning Applications

The Council will consider its response to any planning application received in advance of the meeting, and be updated regarding planning matters, including the Oxfordshire Minerals and Waste Local Plan.

## 26/49 Finance

### a) Bank reconciliation to end June 2026

The Council will consider a bank reconciliation for the first quarter of the financial year presented by the Clerk as Responsible Financial Officer, which you can view on the Council's website **here**.

### b) Budget monitoring report to end June 2026

The Council will consider a budget monitoring report covering the first quarter of the financial year presented by the Clerk as Responsible Financial Officer, which you can view on the Council's website **here**.

### c) Ratification of the following payments made by the Chair and Vice-Chair on 18<sup>th</sup> March 2026:

- £700.85, Geoffrey Ferres, Clerk net pay 2025-26 Q4
- £78.00, South Oxfordshire District Council, Churchyard brown bin subscription 2026-27.

### d) Transfer between deposit account and current account

The Council will consider whether to make a transfer between its deposit account to its current account.

### e) Approval of any payments

The Council will be asked to approve outstanding payments, including:

- Chair, Annual Parish Meeting expenses 2026
- £41.88, Geoffrey Ferres, Clerk expenses 2026-27 Q1
- Geoffrey Ferres, Clerk net pay 2026-27 Q1
- HMRC, PAYE tax deducted 2026-27 Q1

### f) Receipts

The Council will note the following receipts since the last ordinary meeting:

- £43.95, Barclays, quarterly deposit account interest March 2026
- £4,002.00, South Oxfordshire District Council, precept – first half

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- £47.90, Barclays, quarterly deposit account interest June 2026.

## **26/50 Correspondence**

The Clerk will present correspondence for information only – matters requiring a Council decision will appear elsewhere on the agenda.

## **Items deferred from Annual Meeting**

### **26/51 End of Year Bank Reconciliation 2025-26**

The Council will note the bank reconciliation at the end of the financial year 2025-26 presented by the Clerk in his capacity as Responsible Financial Officer, which you can view on the Council's website here: [Bank Rec](#).

### **26/52 Employee Salary Procedure and Clerk Contract**

The Council will consider whether to amend its Procedure for the Payment of Salary of Council Employees and the contract of its Clerk to change the way in which the Clerk is paid. You can view the existing procedure on the Council's website [here](#).

### **26/53 Accessibility Statement**

The Council will adopt an Accessibility Statement for its website.

## **Other business**

### **26/54 Review of Systems of Internal Control 2025-26**

The Council will consider the Report of the Review of the Council's Systems of Internal Control for 2025-26 conducted by Cllr Judy Eden with the Clerk.

### **26/55 Recruitment of Clerk**

The Council will consider how to recruit a new Parish Clerk and Responsible Financial Officer.

### **26/56 Conservation issues**

The Council will consider conservation issues in the parish, including All Saints Church and the former Harcourt Arms/ Cockadoo, and will be updated regarding the Village Guide.

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- 26/57 Playing Field**  
The Council will be updated regarding the Playing Field and will consider any request from the Nuneham Courtenay Sports and Playing Field Association for financial assistance.
- 26/58 Village Hall**  
The Council will consider the condition of the Village Hall and will consider any request from the Village Hall Committee for financial assistance.
- 26/59 Community Safety**  
The Council will discuss any community safety matters.
- 26/60 Speeding and other Highways issues**  
The Council will be updated regarding speeding and other Highways issues in the parish and will discuss concerns about air quality.
- 26/61 Flooding**  
The Council will discuss any actions it wishes to take to deal with the risk of flooding.
- 26/62 Public Transport**  
The Council will be updated regarding any public transport issues and will consider any issues to raise at the next Oxfordshire Parish Transport Representatives meeting on Tuesday 14<sup>th</sup> July 2026.
- 26/63 Training**  
The Council will consider proposals for training, including the Clerk's request for approval to attend a free Regional Finance Seminar in Reading on 16<sup>th</sup> September 2026 organised by the Society of Local Council Clerks.
- 26/64 Solar Farms: Community Benefit**  
The Council will be updated regarding the proposal from The Baldons Parish Council for the two parish councils to request that Verdant Energy enter into a community partnership arrangement.
- 26/65 Council laptop**  
The Council will be updated regarding issues with the laptop computer purchased in November 2025.

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**26/66 Defibrillator**

The Council will be updated regarding the automated external defibrillator installed outside the Village Hall.

**26/67 Annual Parish Meeting 2026**

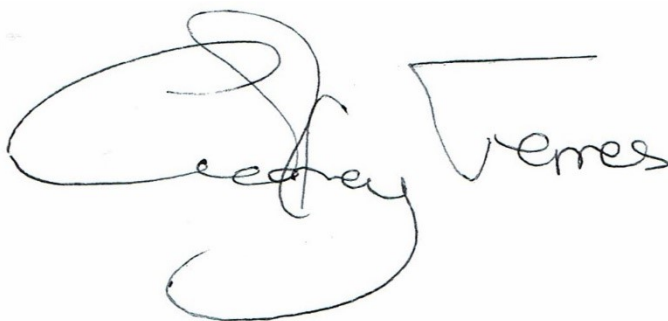
The Council will note the draft minutes of the Annual Parish Meeting held on 19<sup>th</sup> May, which you can view on the Council's website **here**.

**26/68 Records Management**

The Council will consider recommendations from the Clerk for records that the Council is no longer required by law to keep.

**26/69 Winter Preparedness**

The Council will consider whether to order any salt bags or purchase any salt bins from South Oxfordshire District Council in preparation for next winter.

A handwritten signature in black ink, appearing to read 'Geoffrey Ferres', written in a cursive style.

Geoffrey Ferres

Parish Clerk

Wednesday 1<sup>st</sup> July 2026