

# Nuneham Courtenay Parish Council

<https://nunehamcourtenay-pc.gov.uk/>

The next meeting of Nuneham Courtenay Parish Council is to be held on Tuesday 13<sup>th</sup> January 2026 at 7.30pm in Nuneham Courtenay Village Hall

## Agenda

**25/84 Apologies for absence**

**25/85 Declarations of interest**

**25/86 Approval of the minutes of the last ordinary meeting held on 4<sup>th</sup> November 2025**

You can view the draft minutes on the Council's website.

**25/87 Public participation**

Members of the public may make representations, answer questions and give evidence at a meeting which they are entitled to attend in respect of the business on the agenda. The period of time designated for public participation at a meeting shall not exceed 15 minutes unless directed by the councillor chairing the meeting.

A member of the public wishing to speak at a meeting of the Council shall alert the chairman of the meeting to their wish before the start of the meeting. Before speaking, any member of the public shall give their name.

A member of the public shall not speak for more than five minutes.

**25/88 Co-option to fill vacancy**

The Council will, if it wishes, co-opt an elector to fill the current vacancy. The new member will then sign a declaration of acceptance of office.

**25/89 County Councillor's report**

You can view these on the Council's website here: [County Councillor's reports](#).

**25/90 District Councillor's report**

You can view these on the Council's website here: [District Councillor's reports](#).

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## 25/91 Planning Applications

The Council will consider its response to the planning consultation below:

- a) 5 Nuneham Courtenay: Formation of new dropped kerb to facilitate safe vehicular access; within the front garden, driveway surfaced in permeable gravel is proposed.

[P25/S3897/HH & P25/S3898/LB] [Consultation deadline: Wednesday 11<sup>th</sup> or Tuesday 28<sup>th</sup> January 2026] You can view the application here: [5 Nuneham Courtenay](#).

and any other planning application received in advance of the meeting, and be updated regarding planning matters, including the Oxfordshire Minerals and Waste Local Plan

## 25/92 Finance

- a) Bank reconciliation to end December 2025

The Council will consider a bank reconciliation for the first three-quarters of the financial year to be presented by the Clerk as Responsible Financial Officer once he receives the December bank statement.

You can view a bank reconciliation to the end of November 2025 on the Council's website [here](#).

- b) Budget monitoring report to end December 2025

The Council will consider a budget monitoring report covering the first three-quarters of the financial year presented by the Clerk as Responsible Financial Officer, which you can view on the Council's website [here](#).

- c) Ratification of the following payments made since the last ordinary meeting:

- £60.00, Oxfordshire Association of Local Councils, Governance and Transparency training for Clerk
- £180.00, RELX (UK) Ltd, Arnold-Baker 14<sup>th</sup> edition
- £90.00, Bibby Commercial Finance Ltd, Playing Field November maintenance.

- d) Transfer from deposit account to current account

The Council will consider whether to make a transfer from its deposit account to its current account.

- e) Approval of payments sought including:

- £90.00, Bibby Commercial Finance Ltd, Playing Field December 2025 maintenance
- Geoffrey Ferres, 2025-26 Q3 Clerk pay and expenses, plus hours adjustment and holiday pay for 2025.

c/o 20a Harley Road, OXFORD, OX2 0HR  
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## f) Receipts

The Council will note the following receipt since the last ordinary meeting:

- £62.20, Barclays, quarterly deposit account interest December 2025.

## g) Budget 2026-27

The Council will approve a budget for 2026-27. You can view a draft budget presented by the Clerk as Responsible Financial Officer on the Council's website here: [Draft Budget](#).

## h) Precept 2026-27

The Council will agree the precept it will demand from South Oxfordshire District Council for 2026-27. You can view illustrations of possible levels of precept and their implications for residents' Council Tax for 2026-27 on the Council's website here: [CT 2026-27](#).

## **25/93 Correspondence**

The Clerk will present correspondence for information only – matters requiring a Council decision will appear elsewhere on the agenda.

## **25/94 Conservation issues**

The Council will consider conservation issues in the parish, including All Saints Church and the former Harcourt Arms/ Cockadoo, and will be updated regarding the Village Guide.

## **25/95 Playing Field**

The Council will be updated regarding the Playing Field and will consider any request from the Nuneham Courtenay Sports and Playing Field Association for financial assistance.

## **25/96 Village Hall**

The Council will consider the condition of the Village Hall and will consider any request from the Village Hall Committee for financial assistance.

## **25/97 Grant application**

The Council will consider a grant application from Citizens Advice Oxfordshire.

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## **25/98 Financial Risk Assessment**

The Council will amend or re-adopt its Financial Risk Assessment. You can view the existing Financial Risk Assessment on the Council's website here: [Risk](#).

## **25/99 Council laptop**

The Council will be updated regarding the purchase of a replacement for its laptop computer purchased almost 15 years ago, which runs on Windows 10, for which Microsoft has withdrawn support.

## **25/100 Council Website**

The Council will be updated regarding the hosting of its domain now that HCI Data Ltd has decided to cease hosting gov.uk domains.

## **25/101 Community Governance Review**

The Council will be updated regarding South Oxfordshire's current Community Governance Review.

## **25/102 Solar Farms: Community Benefit**

The Council will be updated regarding the proposal from The Baldons Parish Council for the two parish councils to request that Verdant Energy enter into a community partnership arrangement.

## **25/103 Community Safety**

The Council will discuss any actions it could take, including the possible establishment of a Neighbourhood Watch group.

## **25/104 Speeding and other Highways issues**

The Council will be updated regarding speeding and other Highways issues in the parish.

## **25/105 Flooding**

The Council will discuss any actions it wishes to take to deal with the risk of flooding, including the recruitment of one or more Volunteer Flood Wardens.

## **25/106 Public Transport**

The Council will be updated regarding any public transport issues and will consider any issues to raise at the next Oxfordshire Parish Transport Representatives meeting on Tuesday 10<sup>th</sup> March 2026.

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## **25/107 Councillor Allowances**

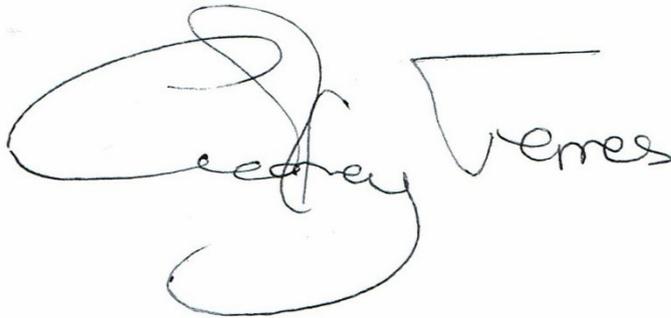
The Council will consider the latest recommendations from South Oxfordshire District Council regarding allowances for parish councillors and will decide whether or not to introduce allowances.

## **25/108 Records Management**

The Council will consider recommendations from the Clerk for records that the Council is no longer required by law to keep.

## **25/109 Defibrillator**

The Council will be updated regarding the automated external defibrillator installed outside the Village Hall.

A handwritten signature in black ink, appearing to read 'Geoffrey Ferres'. The signature is written in a cursive style with a large, looping initial 'G'.

Geoffrey Ferres

Parish Clerk

Wednesday 7<sup>th</sup> January 2026