

Nuneham Courtenay Parish Council

<https://nunehamcourtenay-pc.gov.uk/>

The next meeting of Nuneham Courtenay Parish Council is to be held on Tuesday 4th November 2025 at 7.30pm in Nuneham Courtenay Village Hall

Agenda

25/60 Apologies for absence

25/61 Declarations of interest

25/62 Approval of the minutes of the last ordinary meeting held on 11th September 2025

You can view the draft minutes on the Council's website [here](#).

25/63 Public participation

Members of the public may make representations, answer questions and give evidence at a meeting which they are entitled to attend in respect of the business on the agenda. The period of time designated for public participation at a meeting shall not exceed 15 minutes unless directed by the councillor chairing the meeting.

A member of the public wishing to speak at a meeting of the Council shall alert the chairman of the meeting to their wish before the start of the meeting. Before speaking, any member of the public shall give their name.

A member of the public shall not speak for more than five minutes.

25/64 Co-option to fill vacancy

The Council will, if it wishes, co-opt an elector to fill the current vacancy. The new member will then sign a declaration of acceptance of office.

25/65 County Councillor's report

You can view these on the Council's website here: [County Councillor's reports](#).

25/66 District Councillor's report

You can view these on the Council's website here: [District Councillor's reports](#).

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25/67 Planning Applications

The Council will consider its response to the planning consultations below:

- a) Keepers Cottage: Single-storey rear and side extension to curtilage listed outbuilding to create additional family accommodation. [P25/S2939/HH/P25/S2941/LB]
[Consultation deadline: Wednesday 12th November 2025]
You can view the application here: [Keepers Cottage](#).
 - b) 5 Nuneham Courtenay: Remove ground floor chimney breast, install new rear French doors and two rear windows, relocate the kitchen to the rear. [P25/S3201/LB]
[Consultation deadline: Wednesday 12th November 2025]
You can view the application here: [5 Nuneham Courtenay](#).
 - c) Land adjoining The Old Smithy: Land adjoining The Old Smithy. Communication from ACH Planning.
- and any other planning application received in advance of the meeting, and be updated regarding planning matters, including the Oxfordshire Minerals and Waste Local Plan

25/68 Finance

- a) Bank reconciliation to end September 2025
The Council will consider a bank reconciliation for the first half of the financial year presented by the Clerk as Responsible Financial Officer, which you can view on the Council's website [here](#).
- b) Budget monitoring report to end September 2025
The Council will consider a budget monitoring report covering the first half of the financial year presented by the Clerk as Responsible Financial Officer, which you can view on the Council's website [here](#).
- c) Ratification of the following payments made since the last ordinary meeting:
 - £90.00, Bibby Commercial Finance Ltd, Playing Field September maintenance
 - £720.20, Geoffrey Ferres, Clerk net pay 2025-26 Q2 and Q1 arrears
 - £82.00, HMRC, PAYE tax deducted 2025-26 Q2.

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- d) Transfer from deposit account to current account
The Council will consider whether to make a transfer from its deposit account to its current account.
- e) Approval of payments sought including:
 - £45.51, Geoffrey Ferres, 2025-26 Q2 Clerk expenses
 - £7,296.00, Creative Play, Goal, picnic tables, etc.
 - £90.00, Bibby Commercial Finance Ltd, Playing Field October 2025 maintenance.
- f) Receipts
The Council will note the following receipt since the last ordinary meeting:
 - £75.11, Barclays, quarterly deposit account interest September 2025.

25/69 Correspondence

The Clerk will present correspondence for information only – matters requiring a Council decision will appear elsewhere on the agenda.

25/70 Conservation issues

The Council will consider conservation issues in the parish, including All Saints Church and the former Harcourt Arms/ Cockadoo, and will be updated regarding the Village Guide.

25/71 Playing Field

The Council will be updated regarding the Playing Field and will consider any request from the Nuneham Courtenay Sports and Playing Field Association for financial assistance.

25/72 Village Hall

The Council will consider the condition of the Village Hall and will consider any request from the Village Hall Committee for financial assistance.

25/73 Grant application

The Council will consider a grant application from Oxfordshire Mind.

25/74 Insurance

The Council will be updated regarding the renewal of its insurance, which falls due at the beginning of November.

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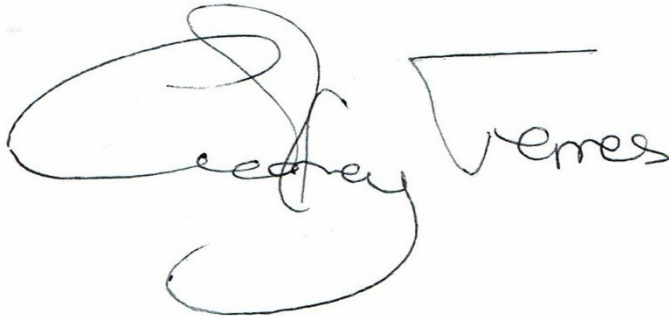
- 25/75 Council laptop**
The Council will be updated regarding the purchase of a replacement for its laptop computer purchased almost 15 years ago, which runs on Windows 10, for which Microsoft has withdrawn support.
- 25/76 Council Website**
The Council will be updated regarding the hosting of its domain now that HCI Data Ltd has decided to cease hosting gov.uk domains.
- 25/77 Community Governance Review**
The Council will be updated regarding South Oxfordshire's current Community Governance Review.
- 25/78 Solar Farms: Community Benefit**
The Council will be updated regarding the proposal from The Baldons Parish Council for the two parish councils to request that Verdant Energy enter into a community partnership arrangement.
- 25/79 Community Safety**
The Council will discuss any actions it could take, including the possible establishment of a Neighbourhood Watch group.
- 25/80 Speeding and other Highways issues**
The Council will be updated regarding speeding and other Highways issues in the parish.
- 25/81 Flooding**
The Council will discuss any actions it wishes to take to deal with the risk of flooding, including the recruitment of one or more Volunteer Flood Wardens.
- 25/82 Public Transport**
The Council will be updated regarding any public transport issues and will consider any issues to raise at the next Oxfordshire Parish Transport Representatives meeting on Tuesday 11th November 2025.

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25/83 Defibrillator

The Council will be updated regarding the automated external defibrillator installed outside the Village Hall.

A handwritten signature in black ink, appearing to read 'Geoffrey Ferres'. The signature is fluid and cursive, with the first name 'Geoffrey' written in a large, looping script and the last name 'Ferres' written in a more compact, cursive style.

Geoffrey Ferres

Parish Clerk

Wednesday 29th October 2025