

# Nuneham Courtenay Parish Council

<https://nunehamcourtenay-pc.gov.uk/>

**The next meeting of Nuneham Courtenay Parish Council is at 7.30pm on Tuesday 4<sup>th</sup> March 2025 in Nuneham Courtenay Village Hall**

## Agenda

**24/109 Apologies for absence**

So far: Cllr Madhvi Saini

**24/110 Declarations of interest**

**24/111 Public participation**

Members of the public may make representations, answer questions and give evidence at a meeting which they are entitled to attend in respect of the business on the agenda. The period of time designated for public participation at a meeting shall not exceed 15 minutes unless directed by the councillor chairing the meeting.

A member of the public wishing to speak at a meeting of the Council shall alert the chairman of the meeting to their wish before the start of the meeting. Before speaking, any member of the public shall give their name.

A member of the public shall not speak for more than five minutes.

**24/112 Minutes of the last ordinary meeting**

The Council will amend or approve the minutes of the meeting held on 7<sup>th</sup> January 2025. You can view the draft minutes on the Council's website.

**24/113 Co-option to fill vacancy**

The Council will, if it wishes, co-opt an elector to fill the current vacancy. The new member will then sign a declaration of acceptance of office.

**24/114 County Councillor's report**

You can view these on the Council's website here: [OxonCC reports](#).

**24/115 District Councillor's report**

You can view these on the Council's website here: [SODC reports](#).

c/o 20a Harley Road, OXFORD, OX2 0HR  
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## **24/116 Planning Matters**

The Council will consider its response to any planning application received in advance of the meeting, and be updated regarding planning matters, including the Oxfordshire Minerals and Waste Local Plan.

## **24/117 Finance**

### **a) Bank reconciliation to end January 2025**

The Council will consider a bank reconciliation for the first ten months of the financial year presented by the Clerk as Responsible Financial Officer.

### **b) Budget monitoring report to end January 2025**

The Council will consider a budget monitoring report covering the first ten months of the financial year presented by the Clerk as Responsible Financial Officer, which you can view on the Council's website here:

[Monitoring](#).

### **c) Transfer from deposit account to current account**

The Council will consider whether to make a transfer from its current account to its deposit account.

### **d) Payments**

The Council will approve any outstanding payments.

### **e) Receipts**

The Council will note any receipts since the last ordinary meeting.

## **24/118 Correspondence**

The Clerk will present correspondence for information only – matters requiring a Council decision will appear elsewhere on the agenda.

## **Items deferred from last meeting**

## **24/119 Review of Systems of Internal Control 2023-24**

The Council will consider the Report of the Review of the Council's Systems of Internal Control for 2023-24, if received in time for the meeting.

## **24/120 Standing Orders**

The Council will amend or re-adopt its Standing Orders. You can view the existing Standing Orders on the Council's website here: [Standing Orders](#).

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## **24/121 Financial Regulations**

The Council will amend or re-adopt its Financial Regulations. You can view the existing Financial Regulations on the Council's website here: [Financial Regs](#).

## **24/122 Financial Risk Assessment**

The Council will amend or re-adopt its Financial Risk Assessment. You can view the existing Financial Risk Assessment on the Council's website here: [Risk](#).

## **24/123 Community Safety**

The Council will discuss any actions it could take in response to recent burglaries, including the possible establishment of a Neighbourhood Watch group.

## **24/124 Speeding and other Highways issues**

The Council will be updated regarding speeding and other Highways issues in the parish.

## **24/125 Housing Infrastructure Fund 1 Relief Road**

The Council will be updated regarding the Housing Infrastructure Fund 1 Relief Road, associated with the Didcot Garden Town development, and the work of the Neighbouring Parish Councils Joint Committee.

## **24/126 Succession Planning**

The Council will discuss further when and how to find a successor to the present Clerk.

## **Other business**

## **24/127 Annual Parish Meeting 2025**

The Council will decide the date and the arrangements for the Annual Parish Meeting for 2025, which must be held no later than 1<sup>st</sup> June 2025 and may not begin before 6pm.

## **24/128 Flooding**

The Council will then discuss any actions it wishes to take to deal with the risk of further flooding following recent incidents.

## **24/129 Membership subscriptions**

The Council will decide whether to pay the following annual membership subscriptions:

- Oxfordshire Association of Local Councils, £216

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- Society of Local Council Clerks
- Oxfordshire Playing Fields Association
- Community First Oxfordshire.

## **24/130 Conservation issues**

The Council will consider conservation issues in the parish, and will be updated regarding the proposed Village Guide.

## **24/131 Playing Field**

The Council will be updated regarding the Playing Field and will consider any request for financial assistance with its return to use.

## **24/132 Defibrillator**

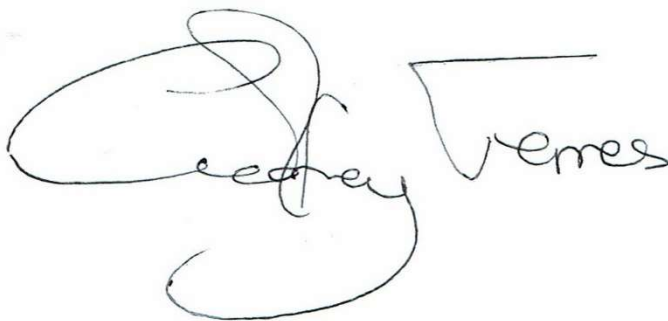
The Council will be updated regarding the automated external defibrillator installed outside the Village Hall.

## **24/133 Public Transport**

The Council will be updated regarding any public transport issues and will consider any issues to raise at the next Oxfordshire Parish Transport Representatives meeting on Tuesday 18<sup>th</sup> March 2025.

## **24/134 Business Continuity**

The Council will amend or re-adopt its Business Continuity Policy. You can view a draft updated Business Continuity Policy on the Council's website here: [Business Continuity](#).

A handwritten signature in black ink, appearing to read 'Sue Jones', is written over a faint, light blue circular stamp.

Parish Clerk

Tuesday 25<sup>th</sup> February 2025

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