

Nuneham Courtenay Parish Council

<https://nunehamcourtenay-pc.gov.uk/>

The next meeting of Nuneham Courtenay Parish Council is at 7.30pm on Tuesday 7th January 2025 in Nuneham Courtenay Village Hall

Agenda

24/109 Apologies for absence

24/110 Declarations of interest

24/111 Public participation

Members of the public may make representations, answer questions and give evidence at a meeting which they are entitled to attend in respect of the business on the agenda. The period of time designated for public participation at a meeting shall not exceed 15 minutes unless directed by the councillor chairing the meeting.

A member of the public wishing to speak at a meeting of the Council shall alert the chairman of the meeting to their wish before the start of the meeting. Before speaking, any member of the public shall give their name.

A member of the public shall not speak for more than five minutes.

24/112 Minutes of the last ordinary meeting

The Council will amend or approve the minutes of the meeting held on 5th November 2024. You can view the draft minutes on the Council's website here: [Minutes](#).

24/113 Co-option to fill vacancy

The Council will, if it wishes, co-opt an elector to fill the current vacancy. The new member will then sign a declaration of acceptance of office.

24/114 County Councillor's report

You can view these on the Council's website here: [OxonCC reports](#).

24/115 District Councillor's report

You can view these on the Council's website here: [SODC reports](#).

c/o 20a Harley Road, OXFORD, OX2 0HR
clerk@nunehamcourtenay-pc.gov.uk

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24/116 Planning Matters

The Council will consider its response to the planning consultations below:

- a) Whispering Cottages 3-4 Nuneham Courtenay: Change of use of rear building to independent dwelling house with associated curtilage and parking; alterations to building, including to opening/fenestration and provision of two dormers. [P24/S3932/FUL] [Consultation deadline: Saturday 11th January 2025] You can view the application here: [3-4 Nuneham Courtenay](#).
- b) FBZ788 – West Barn, Sandford-on-Thames: Dismantle eight existing poles and install five intermediate poles and three section poles; ten stays and blocks to be installed; uprate three spans to three-phase; uprate two LV overhead spans to 95BAC 3 phase; adding lame leg to allow for upgrade of PMT. [P24/S3965/OH] [Consultation deadline: Wednesday 15th January 2025] You can view the application here: [Overhead](#).

and any other planning application received in advance of the meeting, and be updated regarding planning matters, including the Oxfordshire Minerals and Waste Local Plan.

24/117 Finance

- a) Bank reconciliation to end November 2024
The Council will consider a bank reconciliation for the first half of the financial year presented by the Clerk as Responsible Financial Officer.
- b) Budget monitoring report to end November 2024
The Council will consider a budget monitoring report covering the first half of the financial year presented by the Clerk as Responsible Financial Officer, which you can view on the Council's new website here: [Monitoring](#).
- c) Ratification of payments made since the last meeting:
 - Geoffrey Ferres, Clerk net pay 2024-25 Q3
 - HMRC, PAYE tax deducted 2024-25 Q3.
- d) Payments
The Council will approve any outstanding payments including:
 - Geoffrey Ferres, 2024-25 Q3 Clerk expenses.

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e) Receipts

The Council will note the following receipt since the last ordinary meeting:

➤ £95.62, Barclays Bank, quarterly interest.

f) Budget 2025-26

The Council will approve a budget for 2025-26. You can view a draft budget presented by the Clerk as Responsible Financial Officer on the Council's new website here: [Draft Budget](#).

g) Precept 2025-26

The Council will agree the precept it will demand from South Oxfordshire District Council for 2025-26. You can view illustrations of possible levels of precept and their implications for residents' Council Tax for 2025-26 on the Council's new website here: [CT 2025-26](#).

24/118 Correspondence

The Clerk will present correspondence for information only – matters requiring a Council decision will appear elsewhere on the agenda.

Items deferred from last meeting

24/119 Review of Systems of Internal Control 2023-24

The Council will consider the Report of the Review of the Council's Systems of Internal Control for 2023-24, if received in time for the meeting.

24/120 Standing Orders

The Council will amend or re-adopt its Standing Orders. You can view the existing Standing Orders on the Council's website here: [Standing Orders](#).

24/121 Financial Regulations

The Council will amend or re-adopt its Financial Regulations. You can view the existing Financial Regulations on the Council's website here: [Financial Regs](#).

24/122 Financial Risk Assessment

The Council will amend or re-adopt its Financial Risk Assessment. You can view the existing Financial Risk Assessment on the Council's website here: [Risk](#).

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- 24/123 Community Safety**
The Council will discuss any actions it could take in response to recent burglaries, including the possible establishment of a Neighbourhood Watch group.
- 24/124 Speeding and other Highways issues**
The Council will be updated regarding speeding and other Highways issues in the parish.
- 24/125 Housing Infrastructure Fund 1 Relief Road**
The Council will be updated regarding the Housing Infrastructure Fund 1 Relief Road, associated with the Didcot Garden Town development, and the work of the Neighbouring Parish Councils Joint Committee.
- 24/126 Succession Planning**
The Council will discuss further when and how to find a successor to the present Clerk.

Other business

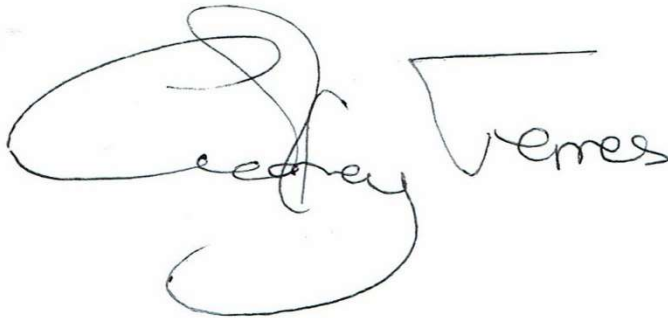
- 24/127 Flooding**
The Council will then discuss any actions it wishes to take to deal with the risk of further flooding following recent incidents.
- 24/128 Conservation issues**
The Council will consider conservation issues in the parish, and will be updated regarding the proposed Village Guide.
- 24/129 Playing Field**
The Council will be updated regarding the Playing Field and will consider any request for financial assistance with its return to use.
- 24/130 Defibrillator**
The Council will be updated regarding the automated external defibrillator installed outside the Village Hall.
- 24/131 Public Transport**
The Council will be updated regarding any public transport issues.

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24/132 **Business Continuity**

The Council will amend or re-adopt its Business Continuity Policy. You can view a draft updated Business Continuity Policy on the Council's website here: [Business Continuity](#).

A handwritten signature in black ink, appearing to read 'Sue Jones', written in a cursive style.

Parish Clerk

Monday 23rd December 2024