

Nuneham Courtenay Parish Council

<https://nunehamcourtenay-pc.gov.uk/>

The next meeting of Nuneham Courtenay Parish Council is at 7.30pm on Tuesday 3rd September 2024 in Nuneham Courtenay Village Hall

Agenda

24/57 Apologies for absence

24/58 Declarations of interest

24/59 Public participation

Members of the public may make representations, answer questions and give evidence at a meeting which they are entitled to attend in respect of the business on the agenda. The period of time designated for public participation at a meeting shall not exceed 15 minutes unless directed by the councillor chairing the meeting.

A member of the public wishing to speak at a meeting of the Council shall alert the chairman of the meeting to their wish before the start of the meeting. Before speaking, any member of the public shall give their name.

A member of the public shall not speak for more than five minutes.

24/60 Minutes of the last ordinary meeting

The Council will amend or approve the minutes of the meeting held on 18th June 2024. You can view the draft minutes on the Council's website here: [Minutes](#).

24/61 County Councillor's report

You can view these on the Council's website here: [OxonCC reports](#).

24/62 District Councillor's report

You can view these on the Council's website here: [SODC reports](#).

24/63 Planning Applications

The Council will consider any planning application received in advance of the meeting, and be updated regarding planning matters, including the Oxfordshire Minerals and Waste Local Plan.

c/o 20a Harley Road, OXFORD, OX2 0HR
clerk@nunehamcourtenay-pc.gov.uk

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24/64

Finance

a) Bank reconciliation to end July 2024

The Council will consider a bank reconciliation to the end of the fourth month of the financial year presented by the Clerk as Responsible Financial Officer, which you can view on the Council's website here: [Bank Rec](#).

b) Budget monitoring report to end July 2024

The Council will consider a budget monitoring report covering the first third of the financial year presented by the Clerk as Responsible Financial Officer, which you can view on the Council's new website here: [Monitoring](#).

c) Payments

The Council will approve any outstanding payments including:

- £85.00, Geoffrey Ferres, 2024-25 Q1 Clerk expenses
- £95.00, HCI Data Ltd, domain renewal two years.

d) Receipts

The Council will note the following receipt since the last ordinary meeting:

- £131.00, HMRC, VAT refund September 2023 to June 2024.

24/65

Correspondence

The Clerk will present correspondence for information only – matters requiring a Council decision will appear elsewhere on the agenda.

Items deferred from last meeting

24/66

Review of Systems of Internal Control 2023-24

The Council will consider the Report of the Review of the Council's Systems of Internal Control for 2023-24, if received in time for the meeting.

24/67

Standing Orders

The Council will amend or re-adopt its Standing Orders. You can view the existing Standing Orders on the Council's website here: [Standing Orders](#).

24/68

Financial Regulations

The Council will amend or re-adopt its Financial Regulations. You can view the existing Financial Regulations on the Council's website here: [Financial Regs](#).

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24/69 Financial Risk Assessment

The Council will amend or re-adopt its Financial Risk Assessment. You can view the existing Financial Risk Assessment on the Council's website here: [Risk](#).

Other business

24/70 Flooding

The Council will discuss any actions it could take to deal with the risk of further flooding following recent incidents.

24/71 Insurance

The Council will consider the renewal of its insurance, which falls due at the beginning of November.

24/72 Community Safety

The Council will discuss any actions it could take in response to recent burglaries, including the possible establishment of a Neighbourhood Watch group.

24/73 Speeding and other Highways issues

The Council will be updated regarding speeding and other Highways issues in the parish.

24/74 Conservation issues

The Council will consider conservation issues in the parish, and will be updated regarding the proposed Village Guide.

24/75 Housing Infrastructure Fund 1 Relief Road

The Council will be updated regarding the Housing Infrastructure Fund 1 Relief Road, associated with the Didcot Garden Town development, and the work of the Neighbouring Parish Councils Joint Committee.

24/76 Playing Field

The Council will be updated regarding the Playing Field and will consider a request for use of Community Infrastructure Levy money to develop a new play area.

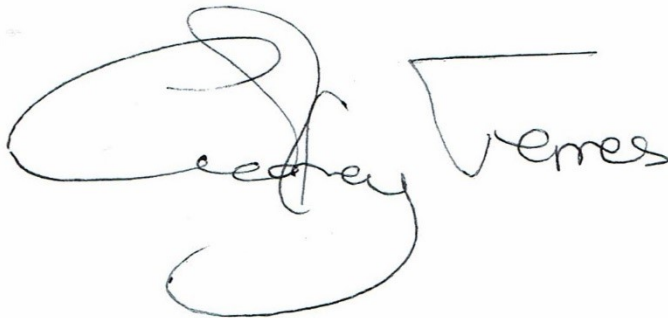
24/77 Defibrillator

The Council will be updated regarding the automated external defibrillator installed outside the Village Hall.

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- 24/78 Public transport**
The Council will be updated regarding any public transport issues.
- 24/79 Oxfordshire Association of Local Councils subscription increase**
The Council will consider its response to the proposed subscription increase to deal with a recurring deficit under which this Council's subscription would increase from £140 (plus VAT) to £180 (plus VAT), an increase of almost 30%.
- 24/80 Business Continuity**
The Council will amend or re-adopt its Business Continuity Policy. You can view a draft updated Business Continuity Policy on the Council's website here: [Business Continuity](#).
- 24/81 Succession Planning**
The Council will discuss further when and how to find a successor to the present Clerk.

A handwritten signature in black ink, appearing to read 'Sue Jones', written in a cursive style.

Parish Clerk
Monday 26th August 2024

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clerk@nunehamcourtenay-pc.gov.uk