

Nuneham Courtenay Parish Council

<https://nunehamcourtenay-pc.gov.uk/>

The next meeting of Nuneham Courtenay Parish Council is at 7.30pm on Tuesday 18th June 2024 in Nuneham Courtenay Village Hall

Agenda

24/32 Apologies for absence

24/33 Declarations of interest

24/34 Public participation

Members of the public may make representations, answer questions and give evidence at a meeting which they are entitled to attend in respect of the business on the agenda. The period of time designated for public participation at a meeting shall not exceed 15 minutes unless directed by the councillor chairing the meeting.

A member of the public wishing to speak at a meeting of the Council shall alert the chairman of the meeting to their wish before the start of the meeting. Before speaking, any member of the public shall give their name.

A member of the public shall not speak for more than five minutes.

24/35 Minutes of the annual meeting

The Council will amend or approve the minutes of its annual meeting held on 7th May 2024. You can view the draft minutes on the Council's website here: [Annual Mtg.](#)

24/36 County Councillor's report

You can view these on the Council's website here: [OxonCC reports.](#)

24/37 District Councillor's report

You can view these on the Council's website here: [SODC reports.](#)

24/38 Planning Applications

The Council will consider its response to the planning applications below:

- a) Land north-west of Nuneham Courteney situated to the west of the A4074 north of Upper Farm and south of Lower Farm: Construction and operation of a solar farm. [P24/S1336/FUL] [Consultation deadline: Thursday 20th

c/o 20a Harley Road, OXFORD, OX2 0HR
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June 2024] You can view the application here: [Solar Farm](#).

- b) Land to the north of the Culham Science Centre, Thame Lane, near Clifton Hampden: Development of a Battery Energy Storage System. [P24/S1498/FUL] [Consultation deadline: Friday 28th June 2024] You can view the application here: [BESS](#).
- c) The Old Rectory, Nuneham Park: Installation of four air source heat pumps. [P24/S1663/FUL] [P24/S1665/LB] [Consultation deadline: Wednesday 26th June 2024] You can view the application here: [Old Rectory](#).

and any other planning application received in advance of the meeting, and be updated regarding planning matters, including the Oxfordshire Minerals and Waste Local Plan.

24/39

Finance

- a) Bank reconciliation to end May 2024
The Council will consider a bank reconciliation to the end of the second month of the financial year presented by the Clerk as Responsible Financial Officer, which you can view on the Council's website here: [Bank Rec](#).
- b) Payments
The Council will approve any outstanding payments including:
- £5.98, Cllr Mandy Rigault, Annual Parish Meeting expenses
 - £300.00, Parish Council Websites, annual invoice
 - £366.00, Auditing Solutions Ltd, internal audit invoice.
- c) Receipts
The Council will note the following receipts since the last ordinary meeting in March 2024:
- £42.57, Barclays, interest
 - £3,422.00, South Oxfordshire District Council, precept – first half
 - £12,384.65, South Oxfordshire District Council, Community Infrastructure Levy.

24/40

Correspondence

The Clerk will present correspondence for information only – matters requiring a Council decision will appear elsewhere on the agenda.

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Audit 2023-24

- 24/41 Review of Systems of Internal Control 2023-24**
The Council will consider the Report of the Review of the Council's Systems of Internal Control for 2023-24, if received in time for the meeting.
- 24/42 Internal Auditor's Report 2023-24**
The Council will consider the Internal Audit Report which forms page 4 of the Annual Governance and Accountability Return 2023-24 Part 2 and which you can view on the Council's website here: [AGAR Report](#) and the full report, which you can view on the Council's website here: [Full Report](#).
- 24/43 Certificate of Exemption from External Audit for 2023-24**
The Council will decide whether to certify itself as exempt from a limited assurance review by an external auditor for 2023-24. You can view the unsigned Certificate of Exemption on the Council's website here: [Certificate](#).

Other items deferred from Annual Meeting

- 24/44 Standing Orders**
The Council will amend or re-adopt its Standing Orders. You can view the existing Standing Orders on the Council's website here: [Standing Orders](#).
- 24/45 Financial Regulations**
The Council will amend or re-adopt its Financial Regulations. You can view the existing Financial Regulations on the Council's website here: [Financial Regs](#).
- 24/46 Financial Risk Assessment**
The Council will amend or re-adopt its Financial Risk Assessment. You can view the existing Financial Risk Assessment on the Council's website here: [Risk](#).

Other business

- 24/47 Flooding**
The Council will discuss any actions it could take to deal with the risk of further flooding following recent incidents.

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- 24/48 Community Safety**
The Council will discuss any actions it could take in response to recent burglaries, including the possible establishment of a Neighbourhood Watch group.
- 24/49 Speeding and other Highways issues**
The Council will be updated regarding speeding and other Highways issues in the parish.
- 24/50 Conservation issues**
The Council will consider conservation issues in the parish, including the pruning of the London plane trees to protect some of the houses on the main road and the possible planting of two new London Plane trees at the north end of the village, and will be updated regarding the proposed Village Guide.
- 24/51 Housing Infrastructure Fund 1 Relief Road**
The Council will be updated regarding the Housing Infrastructure Fund 1 Relief Road, associated with the Didcot Garden Town development, and the work of the Neighbouring Parish Councils Joint Committee.
- 24/52 Playing Field**
The Council will be updated regarding the Playing Field.
- 24/53 Defibrillator**
The Council will be updated regarding the automated external defibrillator installed outside the Village Hall.
- 24/54 Public transport**
The Council will be updated regarding any public transport issues. And will consider any matters to raise at the next online meeting of Parish Transport Representatives on 16th July 2024.
- 24/55 Business Continuity**
The Council will amend or re-adopt its Business Continuity Policy. You can view a draft updated Business Continuity Policy on the Council's website here: [Business Continuity](#).

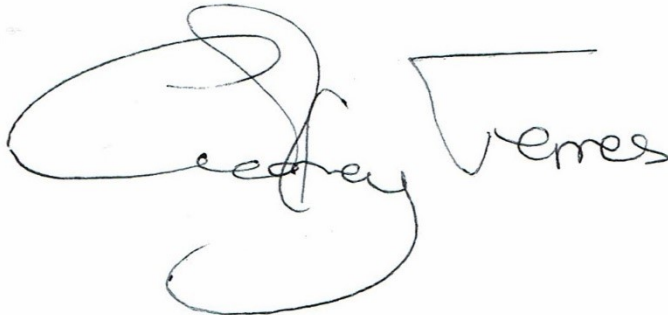
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Succession Planning

The Council will discuss further how to find successors to the present Chair and Clerk.

A handwritten signature in black ink, appearing to read 'Sue Jones', written in a cursive style.

Parish Clerk

Thursday 13th June 2024