

## **Minutes of the meeting of Nuneham Courtenay Parish Council held on Tuesday 18<sup>th</sup> June 2024 at the Village Hall**

The Chair opened the meeting at 7.35pm.

Parish Councillors present: John Peters, Judy Eden and Mandy Rigault (Chair).

Also present: Cllr Sam Casey-Rerhaye (SODC).

In attendance: Geoffrey Ferres (Clerk).

### **24/32. Present/Apologies**

Cllr Charlie Vicary (work), Cllr Madhvi Saini (childcare). Cllr Robin Bennett (OxonCC)

The Council **agreed** to accept Cllr Charlie Vicary and Cllr Madhvi Saini's reasons for absence.

### **24/33. Declarations of interest**

None.

### **24/34. Parishioners' issues**

None.

### **24/35. Minutes of the Council's annual meeting**

The Council **approved** the minutes of its annual meeting held on 7<sup>th</sup> May 2024. The Chair then signed them and initialled each page.

**Action: Clerk to publish signed minutes on Council's new website**

### **24/36. County Councillor's report**

Cllr Robin Bennett (OxonCC) had sent his apologies along with his latest report, which the Clerk has published on the Council's new website.

### **24/37. District Councillor's report**

Cllr Sam Casey-Rerhaye (SODC) introduced her latest monthly report, which the Clerk has published on the Council's new website.

**Action: Clerk to contact SODC's Samantha Allen about the state of the Grade 2-listed former Harcourt Arms/Cockadoo**

### **24/38. Planning matters**

a) Land north-west of Nuneham Courtenay situated to the west of the A4074 north of Upper Farm and south of Lower Farm: Construction and operation of a solar farm. [P24/S1336/FUL] [Consultation deadline: Thursday 20th June 2024]

Cllr Sam Casey-Rerhaye (SODC) advised the Council to look at SODC's pre-application advice to the applicant.

Initialled:

Date: Tuesday 3<sup>rd</sup> September 2024

The Chair said she will forward something to the Clerk she has received from a parishioner.

The Council **instructed** the Clerk to submit an objection.

**Action: Clerk**

- b) Land to the north of the Culham Science Centre, Thame Lane, near Clifton Hampden: Development of a Battery Energy Storage System. [P24/S1498/FUL] [Consultation deadline: Friday 28th June 2024].

Cllr Sam Casey-Rerhaye (SODC) advised the Council to look at SODC's pre-application advice to the applicant.

The Council **instructed** the Clerk to submit an objection.

**Action: Clerk**

- c) The Old Rectory, Nuneham Park: Installation of four air source heat pumps. [P24/S1663/FUL] [P24/S1665/LB] [Consultation deadline: Wednesday 26th June 2024]

The Council **agreed** not to submit any comment.

- d) Culham No 1 Site Abingdon Road near Culham: Demolition of buildings and outline planning application for:

- up to 115,000m<sup>2</sup> of employment floorspace
- up to 2,500m<sup>2</sup> of hotel floorspace
- up to 600m<sup>2</sup> of retail floorspace
- up to 500m<sup>2</sup> of health club/gym floorspace
- up to 500m<sup>2</sup> of creche/children's nursery floorspace
- up to 800m<sup>2</sup> of restaurant/public house floorspace

and landscape and associated infrastructure. [P24/S1759/O] [Consultation deadline: Friday 28<sup>th</sup> June 2024]

The Council **instructed the Clerk** to express concerns about the impact of the proposed development on roads and flooding.

**Action: Clerk**

## 24/39. Finance

- a) Bank reconciliation to end May 2024

The Council **noted** a bank reconciliation to the end of May 2024 presented by the Clerk as Responsible Financial Officer.

- b) Payments

The Council **approved** the following payments:

- £5.98, Cllr Mandy Rigault, Annual Parish Meeting expenses
- £300.00, Parish Council Websites, annual hosting invoice
- £366.00, Auditing Solutions Ltd, internal audit invoice.

The Chair and Cllr John Peters signed the second and third payments and initialled the supporting paperwork.

The Clerk signed the first payment and the Council **agreed** to authorise an exception to Financial Regulation 6.6 so that Cllr Madhvi Saini could countersign the first payment outside of the meeting.

**Action: Clerk to send payments to Parish Council Websites and Auditing Solutions Ltd.**

c) Receipts

The Clerk reported the following receipts since the last ordinary meeting in March 2024:

- £42.57, Barclays, interest
- £3,422.00, South Oxfordshire District Council, precept – first half
- £12,384.65, South Oxfordshire District Council, Community Infrastructure Levy
- £49.06, Barclays, interest.

**24/40. Correspondence**

The Clerk asked if any councillor were prepared to complete SODC's Allotments and Community Growing spaces survey on its behalf.

**Audit 2023-24**

**24/41. Review of Systems of Internal Control 2023-24**

The Council **agreed** to the Clerk's request to defer this item to the next meeting. **Action: Clerk**

**24/42. Internal Auditor's Report 2023-24**

The Council **noted** the reports received from the Internal Auditor.

**24/43. Certificate of Exemption from External Audit for 2023-24**

The Council **agreed** to certify itself as exempt from a limited assurance review by an external auditor for 2023-24. The Chair and the Clerk then signed the Certificate of Exemption.

**Action: Clerk to send signed Certificate to External Auditor, Moore**

**Other items deferred from the annual meeting**

**24/44. Standing Orders**

The Council **agreed** to the Clerk's request to defer this item to the next meeting. **Action: Clerk**

**24/45. Financial Regulations**

The Council **agreed** to the Clerk's request to defer this item to the next meeting. **Action: Clerk**

**24/46. Financial Risk Assessment**

The Council **agreed** to the Clerk's recommendation to defer this item to the next meeting. **Action: Clerk**

**Other business**

**24/47. Flooding**

The Chair informed the Council that Cllr Charlie Vicary aims to call another meeting next month. **Action: Cllr Charlie Vicary**

**24/48. Community Safety**

The Chair said she understands two residents are keen to set up a Neighbourhood Watch scheme.

**24/49. Speeding and other Highways issues**

Councillors said they believe traffic is on the whole slower during the day, but not necessarily at night.

**24/50. Conservation issues**

Oxon CC's Edward Whorwood informed the Clerk yesterday that contractors will prune the London Plane trees next week.

The Council **instructed** the Clerk to ask Cllr Robin Bennett (OxonCC) to find out why the work is being undertaken in the daytime, contrary to the Council's wishes. **Action: Clerk**

The Chair said she is waiting for a quotation to make the Village Guide print-ready. **Action: Chair**

**24/51. Housing Infrastructure Fund 1 Relief Road**

Nothing to report.

**24/52. Playing Field**

Nothing to report.

**24/53. Defibrillator**

The Clerk said he would check the defibrillator is in working order at the end of the meeting. **Action: Clerk**

**24/54. Public Transport**

The Clerk informed the Council that the next online Parish Transport Representatives meeting is on 16<sup>th</sup> July at 1.30pm.

**Action: Chair to ask OxonCC's Dave Harrison for news of the promised change to the X40 bus service**

**24/55. Business Continuity**

The Council **agreed** to approve an updated version of its Business Continuity Policy presented by the Clerk.

The Clerk handed the Chair a sealed envelope containing the Council's current passwords to be opened only in case of emergency.

**24/56. Succession Planning**

Nothing to report.

The meeting closed at 9.11pm.

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