

Minutes of the meeting of Nuneham Courtenay Parish Council held on 5th March 2024 at the Village Hall

The Chair opened the meeting at 7.02pm.

23/119. Present/Apologies

Parish Councillors present: Charlie Vicary, John Peters (Chair), Madhvi Saini and Mandy Rigault (Vice-Chair).

Also present: two members of the public.

In attendance: Geoffrey Ferres (Clerk).

23/120. Declarations of interest

Cllrs Madhvi Saini and Mandy Rigault declared an interest in relation to the Village Hall.

23/121. Parishioners' issues

None.

23/122. Minutes of the Council's last ordinary meeting

The Council **approved** the minutes of the Council Meeting held on 9th and 16th January 2024, and the Chair then signed them and initialled each page.

Action: Clerk to publish signed minutes on Council's new website

23/123. Vacancy

The Council **agreed** to defer the matter to a future meeting.

23/124. County Councillor's report

None.

23/125. District Councillor's report

The Clerk said he has published the latest monthly report from Cllr Sam Casey-Rerhaye (SODC) on the Council's new website.

23/126. Planning matters

a) South Barn, Lower Farm Lane: Variation of condition 2 (Approved plans) in application P22/S3325/FUL Rebuilding of extensively fire-damaged listed barn, reusing undamaged parts of the oak frame and retaining limestone rubble to reuse in new plinth walls.

[P24/S0452/S73] [Consultation deadline: Wednesday 13th March 2024]

The Council **agreed** not to submit a comment.

Initialled: AMR

Date: Tuesday 7th May 2024

- b) Lower Farm House, Lower Farm Lane: Discharge of condition 3 (Integrated Biodiversity Enhancements) (prior to slab level) on planning application P23/S3473/HH (alterations and extension of the main house, and extension of an outbuilding to create a two-bedroom self-contained annex. [P24/S0667/DIS] [Not subject to public consultation]
The Council **agreed** not to submit a comment.
- c) Minerals and Waste Local Plan
Cllr Mandy Rigault said she is pursuing OxonCC regarding a Microsoft Teams meeting.
- d) Nuneham Solar Farm
The Council **instructed** the Clerk to invite the developer to address a Parish Meeting. **Action: Clerk**

23/127. Finance

- a) Bank reconciliation to end January 2024
The Council **noted** a bank reconciliation to the end of January 2024 presented by the Clerk as Responsible Financial Officer.
The Council **agreed** the recommendation of the Clerk as Responsible Financial Officer that the Council should establish a Community Infrastructure earmarked reserve to hold the Community Infrastructure Levy payment expected in April 2024.
- b) Budget monitoring report to end January 2024
The Council **noted** a report, presented by the Clerk as Responsible Financial Officer, monitoring payments against the budget for the first ten months of 2023-24.
The Council **agreed** the recommendations of the Clerk as Responsible Financial Officer that the Council:
- Increase the provision for Communications from £150 to £300
 - Increase the provision for Subscriptions from £250 to £300
 - Reduce the provision for Village Hall hire from £300 to £250.
 - Reduce the provision for Training from £150 to £0.
- c) Payments
The Council **approved** the following payments:
- £157.16, Parochial Church Council (PCC) Marsh Baldon, share of net cost of Newsletter for 2023
 - £17.90, Grenville Peters, Chair's expenses
 - £168.00, Oxfordshire Association of Local Councils (OALC), annual membership subscription for 2024-25
 - £80.00, Society of Local Council Clerks (SLCC), Clerk's annual membership subscription for 2024-25.

Initialled: AMR

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The Chair and Cllr Mandy Rigault signed the first, third and fourth payments and initialled the supporting paperwork.

The Clerk and Cllr Madhvi Saini signed the second payment and initialled the supporting paperwork.

Action: Clerk to send payments to Marsh Baldon PCC, OALC and SLCC.

The Council **agreed** to delegate to the Clerk the payment of an invoice from the Village Hall, if received.

The Council also **agreed** that the Clerk should offer his help to the Village Hall with dealing with a backlog of invoices in case the Committee find it helpful. **Action: Clerk**

d) Receipts

The Clerk reported there had been no receipts since the last meeting.

23/128. Correspondence

a) Deep Cleanse

The Council **instructed** the Clerk to submit the usual request to South Oxfordshire District Council for the team coming to work in the parish again on 28th May 2024.

Cllr Charlie Vicary offered to take a few photographs to highlight where work was needed. **Action: Cllr Charlie Vicary**

b) Community First Oxfordshire

The Council **agreed** to take no action in response to a letter inviting it to take out membership of Community First Oxfordshire for 2024-25.

23/129. Grant application

The Council **agreed** to make a grant of £100.00 to Oxfordshire South and Vale Citizens Advice from its General Reserve. **Action: Clerk**

23/130. Flooding

The Council was updated regarding the latest flood incident which had happened last month, but in daylight.

The Chair reported on a visit to the National Flood School at Wallingford on 29th February to view flooding protection measures for individual properties which had been organized by OxonCC.

Cllr Charlie Vicary has written a report and circulated it via the village WhatsApp group. He will then submit the report to SODC.

Action: Cllr Charlie Vicary

Initialled: AMR

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23/131. Community Safety

The Council was informed that seven or eight houses were broken into last month on a single night and one more the following night.

The Police Community Support Officers are coming to a meeting in the Village Hall next Tuesday, 12th March.

The Council **agreed** to extend the meeting by 15 minutes.

23/132. Speeding and other Highways issues

Cllr Charlie Vicary said a resident had reported a problem with the condition of the carriageway via FixMyStreet and OxonCC has responded that the main road will be inspected within the next few days.

23/133. Conservation issues

As the end of the financial year is approaching, Cllr Mandy Rigault will ask SODC if the Council can retain the Village Guide grant.

Action: Cllr Mandy Rigault

With regard to the London Plane trees, Oxon CC's Edward Whorwood has informed the Clerk: "Holding dates for the works are w/o 22/04 – 06/05. Apologies for the broad dates but as we get to the final stages for managing the road network as well as the work our network management team may dictate a w/o within the date range. Additionally, w/o 25/03 yourself, councillors and residents will be sent a letter confirming above and outlining any potential disruption to resident parking.

Moreover, further to my visit to the parish council meeting last summer I must apologise for the delay in having this work conducted. This is in part due to new regulations around the movement of plane material, of which I now know how best to comply with.

The scale of this job is large with the visual impact going to be significant. I will be trying to provide some communication to local newspapers prior to work commencing to manage any potential backlash."

23/134. Housing Infrastructure Fund 1 Relief Road

The Chair had been present this morning for the Planning Inspector's visit to the village.

23/135. Playing Field

The Council is waiting to hear if the Association wishes to apply to use any of the anticipated Community Infrastructure Levy money.

Initialled: AMR.

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23/136. Defibrillator

The Clerk had checked the defibrillator prior to the meeting and shown the Chair and Cllr Mandy Rigault how to check it. It is in working order.

23/137. Former Cockadoo/Harcourt Arms

The Chair reported on his visit with the developer. He said the condition of the building was shocking.

Action: Clerk to contact the developer

23/138. Public Transport

OxonCC's Dave Harrison has informed Cllr Mandy Rigault "that the County Council will be undertaking a tender process for an improvement to service X40 which will result in up to three buses per hour between Oxford, Wallingford and Reading, and which will all operate via Abingdon Road instead of Iffley Road.

We anticipate that this will commence in October 2024 at the same time as the traffic filters trial, which will result in faster journey times via Abingdon Road as this will effectively be a cul-de-sac for general traffic." Cllr Mandy Rigault reported that the next online Parish Transport Representatives meeting is on 19th March at 1.30pm.

23/139. Succession Planning

Nothing to report.

The meeting closed at 9.13pm.

Signed: 

Date: Tuesday 7th May 2024