

Minutes of the meeting of Nuneham Courtenay Parish Council held on 9th January 2024 at the Village Hall

The Chair opened the meeting and adjourned it after dealing with items up to 23/105 apart from item 23/104, plus item 23/116.

The meeting reconvened at 7.01pm on Tuesday 16th January 2024.

23/99. Present/Apologies

Parish Councillors present for the whole meeting: Charlie Vicary, John Peters (Chair) and Mandy Rigault (Vice-Chair).

Also present: Cllr Sam Casey-Rerhaye (SODC) and some members of the public (9th January only); Cllr Robin Bennett (OxonCC) (16th January only).

Apologies: Madhvi Saini (childcare).

In attendance: Geoffrey Ferres (Clerk) (16th January only).

The Council **agreed** to accept Cllr Madhvi Saini's reason for absence.

23/100. Declarations of interest

No further declarations were made.

23/101. Parishioners' issues

Various residents spoke about various matters, including recent flooding in the village.

The Chair offered to investigate companies that might undertake clearing of the drains that are the responsibility of OxonCC.

Action: Chair

Cllr Charlie Vicary says he possesses a paper copy of a report SODC commissioned from Monson after the flooding in 2006. He offered to scan it and share it. **Action: Cllr Charlie Vicary**

23/102. Minutes of the Council's last ordinary meeting

The Council **approved** the minutes of the Council Meeting held on 7th November 2023, and the Chair then signed them and initialled each page.

Action: Clerk to publish signed minutes on Council's new website

23/103. Vacancy

The Council **agreed** to defer the matter to a future meeting.

23/104. County Councillor's report

Cllr Robin Bennett (OxonCC) introduced his latest written report, which the Clerk has published on the Council's new website.

Initialled:



Date: Tuesday 5th March 2024

23/105. District Councillor's report

Cllr Sam Casey-Rerhaye (SODC) gave a brief report.

23/106. Planning matters

Cllr Mandy Rigault updated the Council regarding the Minerals and Waste Local Plan. She said OxonCC is delaying work on a new plan due to forthcoming changes in the Government's requirements.

23/107. Finance

a) Bank reconciliation to end November 2023

The Council **noted** a bank reconciliation to the end of November 2023 presented by the Clerk as Responsible Financial Officer.

The Council **agreed** the recommendations of the Clerk as Responsible Financial Officer that the Council establish two additional earmarked reserves:

- £300 Defibrillator earmarked reserve to cover the cost of replacing the battery, which is approaching the end of its life
- £200 Laptop reserve to cover the cost of replacing the Council's laptop, which it bought in 2014 and which is not capable of running Windows 11.

b) Budget monitoring report to end November 2023

The Council **noted** a report, presented by the Clerk as Responsible Financial Officer, monitoring payments against the budget for the first eight months of 2023-24.

c) Payments

The Council **approved** the following payments:

- £714.30, Geoffrey Ferres, Clerk net pay and expenses 2023-24 Q3 plus arrears of pay Q1 and Q2, and holiday adjustment 2023
- £167.40, HMRC, basic rate tax deducted 2023-24 Q3.

The Chair and Cllr Mandy Rigault signed the payments and initialled the supporting paperwork.

Action: Clerk to make payment to HMRC

d) Receipts

The Council **noted** the following receipt since the last meeting:

- £39.50, Barclays Bank, deposit account quarterly interest.

e) Budget 2024-25

The Council **agreed** to approve a budget for 2024-25 presented by the Clerk as Responsible Financial Officer.

Initialled:

Date: Tuesday 5th March 2024

f) Precept 2024-25

The Council **agreed** to demand a precept of £6,844 from South Oxfordshire District Council (SODC) for 2024-25.

Action: Clerk to send precept demand to SODC

23/108. Correspondence

a) Culham Campus Local Liaison Committee

The United Kingdom Atomic Energy Authority has written to the Clerk inviting the Council to send a representative to the biannual meetings of the Culham Campus Local Liaison Committee.

The Council welcomed the invitation and **instructed** the Clerk to seek a volunteer via the next Newsletter. **Action: Clerk**

b) Community Emergency Planning Survey

OxonCC has written to the Council about the annual Community Emergency Planning Survey, which asks if the Council needs support to complete a Community Emergency Plan.

Councillor Charlie Vicary offered to find out if residents felt it would be helpful to take this forward. **Action: Councillor Charlie Vicary**

23/109. Grant application

The Council **agreed** to defer this item to the next meeting.

23/110. Deep Cleanse

The Council **instructed** the Clerk to submit the usual request to South Oxfordshire District Council for the team coming to work in the parish from 20th to 22nd February 2024. **Action: Clerk**

23/111. Former Cockadoo/Harcourt Arms

The Council **agreed** to defer this item to the next meeting due to pressure of time.

23/112. Speeding and other Highways issues

The Council noted that the new 20mph limit has made a significant difference to the speed of traffic on the main road through the village.

23/113. Conservation issues

The Council noted that OxonCC has not yet arranged the pruning of the London Plane trees.

Action: Clerk to contact OxonCC's Edward Whorwood

Initialled:

Date: Tuesday 5th March 2024

23/114. Housing Infrastructure Fund 1 Relief Road

The Chair updated the Council regarding recent developments. He said the Planning Inspector will conduct 12 days of meetings across a period of 22 days.

23/115. Defibrillator

The Clerk said he had received advice from the company from which the Council had bought the defibrillator and had checked it prior to the meeting. He was pleasantly surprised to find it is in working order. But he has not been able to access the online route for regular checks established by a previous parish councillor, so the defibrillator can only be registered and begin to be used if someone agrees to check it monthly, which consists of peering through the cabinet window and seeing if the green light flashes every six seconds.

23/116. Playing Field

The Council **agreed** that it might be appropriate to offer help to the Trustees and invite them for a meeting. **Action: Clerk**

23/117. Succession Planning

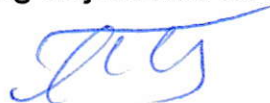
The Council **agreed** to defer this item to the next meeting in view of pressure of time.

23/118. Public Transport

Nothing to report

The meeting adjourned at 8.44pm

Signed:



Date: Tuesday 5th March 2024

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