

Nuneham Courtenay Parish Council

<https://nunehamcourtenay-pc.gov.uk/>

The next meeting of Nuneham Courtenay Parish Council is at 7pm on Tuesday 3rd October 2023 in Nuneham Courtenay Village Hall

Agenda

23/59. Apologies for absence

23/60. Declarations of interest

23/61. Public participation

Members of the public may make representations, answer questions and give evidence at a meeting which they are entitled to attend in respect of the business on the agenda. The period of time designated for public participation at a meeting shall not exceed 15 minutes unless directed by the councillor chairing the meeting.

A member of the public wishing to speak at a meeting of the Council shall alert the chairman of the meeting to their wish before the start of the meeting. Before speaking, any member of the public shall give their name.

A member of the public shall not speak for more than five minutes.

23/62. Minutes

The Council will amend or approve the minutes of its last meeting held on 18th and 24th July 2023. You can view the draft minutes on the Council's new website here: [Minutes](#).

23/63. County Councillor's report

You can view these on the Council's new website here: [OxonCC reports](#).

23/64. District Councillor's report

You can view these on the Council's new website here: [SODC reports](#).

23/65. Planning Applications

The Council will consider its response to the planning application below:

- a) South Barn, Lower Farm Lane: Addition of window to west elevation. [P23/S3183/LB] [Consultation deadline: variously given as 13th or 18th October 2023] You can view the application here: [South Barn](#).

c/o 20a Harley Road, OXFORD, OX2 0HR
clerk@nunehamcourtenay-pc.gov.uk

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- b) Berinsfield Neighbourhood Development Plan: statutory consultation on pre-submission draft [Consultation deadline: Tuesday 6th November, 2023}. You can view the draft here: [Berinsfield](#).

and any other planning application received in advance of the meeting, and be updated regarding planning matters.

23/66. Finance

- a) Bank reconciliation to end August 2023
The Council will consider a bank reconciliation to the end of August 2023 presented by the Clerk as Responsible Financial Officer, which you can view on the Council's new website here: [Bank Rec](#).
- b) Budget monitoring report to end August 2023
The Council will consider a budget monitoring report covering the first five months of the financial year presented by the Clerk as Responsible Financial Officer, which you can view on the Council's new website here: [Monitoring](#).
- c) Approval of payments sought, including:
- £4,250.00 C V Hopkins, work for Vale and South Oxfordshire Neighbouring Parishes Joint Committee
 - £252.00, Moore, External Auditor's fee 2022-23
 - £, Geoffrey Ferres, Clerk net pay 2023-24 Q2
 - £, Geoffrey Ferres, Clerk's expenses 2023-24 Q2.
- d) Receipts
The Council will note the following receipts since the last meeting:
- £1,000.00, Appleford Parish Council, Joint Committee invoice 23-1
 - £30.31, Barclays Bank, deposit account quarterly interest.

23/67. Correspondence

The Clerk will present correspondence for information only – matters requiring a Council decision will appear elsewhere on the agenda.

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- 23/68. External Auditor's Report**
The Council will consider the External Auditor's report for 2022-23, which you can view on the Council's new website here: [Report](#).
- 23/69. Speeding and other Highways issues**
The Council will be updated regarding speeding and other Highways issues in the parish.
- 23/70. Conservation issues**
The Council will consider conservation issues in the parish, including the pruning of the London plane trees to protect some of the houses on the main road, and will be updated regarding the proposed Village Guide.
- 23/71. Housing Infrastructure Fund 1 Relief Road**
The Council will be updated regarding the Housing Infrastructure Fund 1 Relief Road, associated with the Didcot Garden Town development, and the work of the Neighbouring Parish Councils Joint Committee.
- 23/72. Defibrillator**
The Council will be updated regarding the automated external defibrillator installed outside the Village Hall.
- 23/73. Playing Field**
The Council will be updated regarding the Playing Field.
- 23/74. Succession Planning**
The Council will discuss further how to find successors to the present Chair and Clerk.
- 23/75. Public transport**
The Council will consider any public transport issues.
- 23/76. Business Continuity**
The Council will be updated regarding progress with implementing the Business Continuity Policy, which you can view on the Council's new website here: [Policy](#).

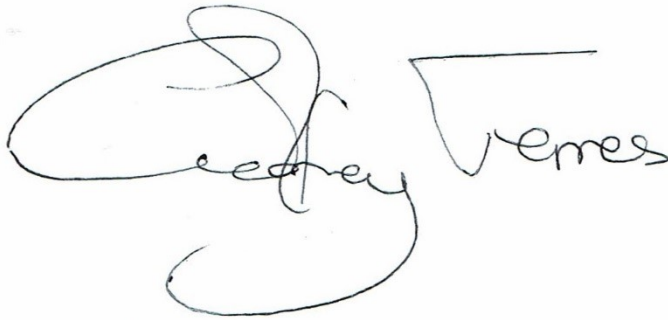
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23/77.

Records Management and Retention Policy

The Council will consider any disposal of records.

A handwritten signature in black ink, appearing to read 'Sue Jones', written in a cursive style.

Parish Clerk

Wednesday 27th September 2023