

Nuneham Courtenay Parish Council

<https://nunehamcourtenay-pc.gov.uk/>

Guide to Information available under the model publication scheme

Information to be published	How the information can be obtained
Class 1 – Who we are and what we do Current information only	
Who's who on the Council	Website
Contact details for Parish Clerk and Council members	Website
Class 2 – What we spend and how we spend it Current and previous financial year as a minimum	
Annual return form and report by auditor	Website
Finalised budget	Website
Precept	Website
Financial Regulations	Website
Grants policy and procedure	Website

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Information to be published	How the information can be obtained
Grants given and received	Website
Payments >£100	Website
Members' expenses	Website
Class 3 – What our priorities are and how we are doing Current and previous year as a minimum	
Annual Report to Parish Meeting	Website
Class 4 – How we make decisions	
Timetable of Council Meetings	Website
Agendas of Council Meetings (Current and previous council year)	Website
Minutes of Council Meetings (Current and previous council year)	Website
Reports presented to Council Meetings (Note: this may exclude information that is deemed confidential under the Council's Standing Orders and Financial Regulations) (Current and previous council year)	Website

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Information to be published	How the information can be obtained
Responses to consultation papers	On request
Responses to planning applications	On request
Class 5 – Our policies and procedures Current information only	
Standing Orders	Website
Clerk's Contract of Employment	On request
Code of Conduct	Website
Complaints procedure	Website
Privacy Notice (Data protection policy)	Website
Schedule of charges (for the publication of information)	Website

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Information to be published	How the information can be obtained
Class 6 – Lists and Registers Currently maintained lists and registers only	
Asset register	Website
Register of members' interests	SODC website

Schedule of Charges

Type of Charge	Description	Basis of Charge
Disbursement cost	Photocopying or printing @ 10p per A4 sheet (black & white)	Actual cost *
	Postage	Actual cost of Royal Mail standard 2 nd class
	Other photocopying, printing or postage	Actual cost *

* the actual cost incurred by the Council

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Contact details:

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This policy was re-adopted without amendment by the Council at its Annual Meeting on 9th May 2023