

Nuneham Courtenay Parish Council

<http://nunehamcourtenay.org.uk/>

The next meeting of Nuneham Courtenay Parish Council is at 7pm on Tuesday 7th March 2023 in Nuneham Courtenay Village Hall

Agenda

22/133. Apologies for absence

22/134. Declarations of interest

22/135. Public participation

Members of the public may make representations, answer questions and give evidence at a meeting which they are entitled to attend in respect of the business on the agenda. The period of time designated for public participation at a meeting shall not exceed 15 minutes unless directed by the councillor chairing the meeting.

A member of the public wishing to speak at a meeting of the Council shall alert the chairman of the meeting to their wish before the start of the meeting. Before speaking, any member of the public shall give their name.

A member of the public shall not speak for more than five minutes.

22/136. Minutes

The Council will amend or approve the minutes of the last Ordinary Meeting held on 10th January 2023. You can view the draft minutes on the Council's website here: [Minutes](#).

22/137. County Councillor's report

You can view these on the Council's website here: [County Councillor's reports](#)

22/138. District Councillor's report

You can view these on the Council's website here: [District Councillor's reports](#)

22/139. Planning Applications

The Council will consider its response to any planning application received in advance of the meeting, and be updated regarding planning matters.

22/140. Finance

a) Bank reconciliation to end January 2023

The Council will consider a bank reconciliation to the end of January 2023 presented by the Clerk as Responsible

c/o 20a Harley Road, OXFORD, OX2 0HR
clerk@nunehamcourtenay.org.uk

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Financial Officer, which you can view on the Council's website here: [Bank Rec.](#)

- b) Budget monitoring report to end January 2023
The Council will consider a budget monitoring report covering the first ten months of the financial year presented by the Clerk as Responsible Financial Officer, which you can view on the Council's website here: [Monitoring.](#)
- c) Approval of payments sought, including:
 - £3,600, Charlie Hopkins, work on Regulation 25 objection for Neighbouring Parish Councils Joint Committee
 - £2,257.50, Alan James, landscape consultancy including site visit expenses for Neighbouring Parish Councils Joint Committee
- d) Receipts
The Council will note any receipts since the beginning of January 2023

- 22/141. Correspondence
The Clerk will present correspondence for information only – matters requiring a Council decision will appear elsewhere on the agenda.
- 22/142. Annual Parish Meeting 2023
The Council will decide the date and the arrangements for the Annual Parish Meeting for 2023, which must be held no later than 1st June 2023.
- 22/143. Membership subscriptions
The Council will decide whether to pay the following annual membership subscriptions:
 - Oxfordshire Association of Local Councils, £156
 - Society of Local Council Clerks, £101
 - Oxfordshire Playing Fields Association, £45
 - Community First Oxfordshire, £35.
- 22/144. Succession Planning
The Council will discuss further how to find successors to the present Chair and Clerk.

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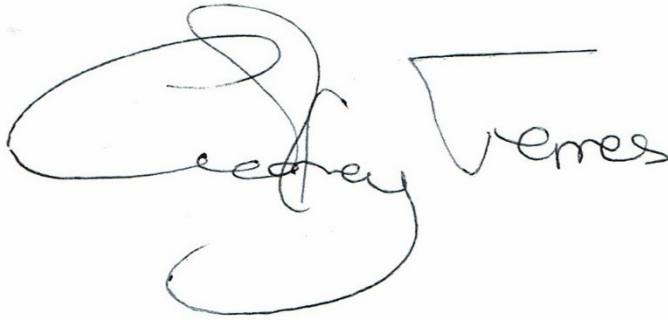
- 22/145. Village Hall bills
The Council will be updated regarding payments for bills for the Village Hall.
- 22/146. Speeding and other Highways issues
The Council will be updated regarding speeding and other Highways issues in the parish.
- 22/147. Conservation issues
The Council will consider conservation issues in the parish, including the possible need for pruning of the London plane trees to protect some of the houses on the main road, and will be updated regarding the proposed Village Guide.
- 22/148. Housing Infrastructure Fund 1 Relief Road
The Council will be updated regarding the Housing Infrastructure Fund 1 Relief Road, associated with the Didcot Garden Town development, and the work of the Neighbouring Parish Councils Joint Committee.
- 22/149. Defibrillator
The Council will be updated regarding the automated external defibrillator installed on the outside of the Village Hall.
- 22/150. Website
The Council will consider matters relating to its website.
- 22/151. Public transport
The Council will consider any public transport issues in the parish.
- 22/152. Business Continuity
The Council will be updated regarding progress with implementing the Business Continuity Policy, which you can view on the Council's website here: [Policy](#)
- 22/153. Identity cards
The Council will discuss the issue of identity cards.
- 22/154. Playing Field
The Council will be updated regarding the Playing Field.
- 22/155. Records Management and Retention Policy
The Council will consider any disposal of records.

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- 22/156. Civility and Respect
The Council will consider whether to adopt the proposed Dignity at Work policy, which you can view on the Council's website here: [Dignity](#)
- 22/157. Reserved Business: Clerk's pay 2022
The Council will decide how much to pay the Clerk in lieu of holidays and in respect of overtime for the year 2022.

A handwritten signature in black ink, appearing to read 'Sue Jones', written in a cursive style.

Parish Clerk
Tuesday 28th February 2023