

# Nuneham Courtenay Parish Council

<http://nunehamcourtenay.org.uk/>

**The next meeting of Nuneham Courtenay Parish Council is at 7pm on Tuesday 10<sup>th</sup> January 2023 in Nuneham Courtenay Village Hall**

## Agenda

22/110. Apologies for absence

22/111. Declarations of interest

22/112. Public participation

Members of the public may make representations, answer questions and give evidence at a meeting which they are entitled to attend in respect of the business on the agenda. The period of time designated for public participation at a meeting shall not exceed 15 minutes unless directed by the councillor chairing the meeting.

A member of the public wishing to speak at a meeting of the Council shall alert the chairman of the meeting to their wish before the start of the meeting. Before speaking, any member of the public shall give their name.

A member of the public shall not speak for more than five minutes.

22/113. Minutes

The Council will amend or approve the minutes of the last Ordinary Meeting held on 9<sup>th</sup> November 2022. You can view the draft minutes on the Council's website here: [Minutes](#)

22/114. County Councillor's report

You can view these on the Council's website here: [County Councillor's reports](#)

22/115. District Councillor's report

You can view these on the Council's website here: [District Councillor's reports](#)

22/116. Planning Applications

The Council will consider its response to any planning application received in advance of the meeting, and be updated regarding planning matters.

22/117. Finance

a) Bank reconciliation to end November 2022

The Council will consider a bank reconciliation to the end of November 2022 presented by the Clerk as Responsible

c/o 20a Harley Road, OXFORD, OX2 0HR  
[clerk@nunehamcourtenay.org.uk](mailto:clerk@nunehamcourtenay.org.uk)

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Financial Officer, which you can view on the Council's website here: [Bank Rec](#)

- b) Budget monitoring report to end November 2022  
The Council will consider a budget monitoring report covering the first eight months of the financial year presented by the Clerk as Responsible Financial Officer, which you can view on the Council's website here: [Monitoring](#)
- c) Ratification of payment made since the last meeting:
- £732.68, Geoffrey Ferres, Clerk net pay 2022-23 Q3 plus arrears Q1 and Q2
- d) Approval of payments sought including:
- £93.33, Parochial Church Council Marsh Baldon, share of net cost of Newsletter for 2022
  - £56.50, Geoffrey Ferres, Clerk's expenses 2022-23 Q3
  - HMRC, Tax deducted 2022-23 Q3
- e) Receipts  
The Council will note the following receipts since the beginning of November:
- £90, Sutton Courtenay Parish Council, Joint Committee invoice 14
  - £90, Appleford Parish Council, Joint Committee invoice 13
  - £5.51, Barclays Bank, deposit account quarterly interest
  - £36, Burcot and Clifton Hampden Parish Council, Joint Committee invoice 15
- f) Budget 2023-24  
The Council will approve a budget for 2022-23. You can view a draft budget presented by the Clerk as Responsible Financial Officer on the Council's website here: [Budget](#).
- g) Precept 2023-24  
The Council will agree the precept it will demand from South Oxfordshire District Council for 2022-23. You can view illustrations of possible levels of precept and their implications for residents' Council Tax for 2022-23 on the Council's website here: [CT 2023-24](#).

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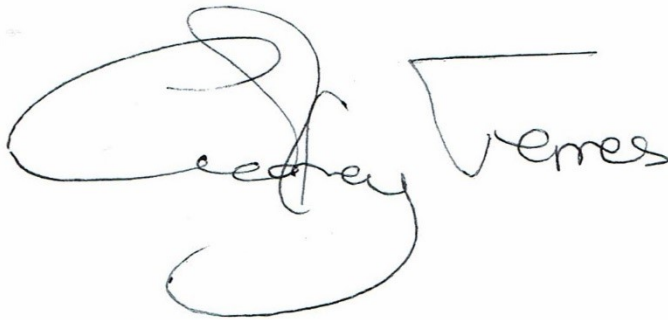
- 22/118. Correspondence  
The Clerk will present correspondence for information only – matters requiring a Council decision will appear elsewhere on the agenda.
- 22/119. Grant application  
The Council will consider an application for a grant from Oxfordshire South and Vale Citizens Advice.
- 22/120. Village Hall bills  
The Council will be updated regarding payments for bills for the Village Hall.
- 22/121. Civility and Respect  
The Council will consider whether to adopt the proposed Dignity at Work policy, which you can view on the Council's website here: [Dignity](#)
- 22/122. Playing Field  
The Council will be updated regarding the Playing Field.
- 22/123. Succession Planning  
The Council will discuss further how to find successors to the present Chair and Clerk.
- 22/124. Business Continuity  
The Council will be updated regarding progress with implementing the Business Continuity Policy, which you can view on the Council's website here: [Policy](#)
- 22/125. Speeding and other Highways issues  
The Council will be updated regarding speeding and other Highways issues in the parish following the site meeting held on 18<sup>th</sup> October 2022.
- 22/126. Conservation issues  
The Council will be updated regarding conservation issues in the parish.
- 22/127. Housing Infrastructure Fund 1 Relief Road  
The Council will be updated regarding the Housing Infrastructure Fund 1 Relief Road, associated with the Didcot Garden Town development, and the work of the Neighbouring Parish Councils Joint Committee.

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- 22/128. Defibrillator  
The Council will be updated regarding the automated external defibrillator installed on the outside of the Village Hall.
- 22/129. Website  
The Council will consider matters relating to its website.
- 22/130. Public transport  
The Council will consider any public transport issues in the parish.
- 22/131. Records Management and Retention Policy  
The Council will consider any disposal of records.
- 22/132. Reserved Business: Changes to Clerk contract  
The Council will amend the Clerk contract to implement the one additional day's annual leave included in the 2022-23 Local Government Pay Settlement.

A handwritten signature in black ink, appearing to read 'Sue Jones', written in a cursive style.

Parish Clerk  
Wednesday 4<sup>th</sup> January 2023

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