

Minutes of the meeting of Nuneham Courtenay Parish Council held on 9th November 2022 at the Village Hall

The Chair opened the meeting at 7.24pm.

22/88. Present/Apologies

Parish Councillors present: John Peters (Chair), Madhvi Saini and Mandy Rigault.

Also present: Cllr Sam Casey-Rerhaye (SODC).

In attendance: Geoffrey Ferres (Clerk).

Apologies: Cllr Nicola Misseldine (Vice-Chair) and Cllr Robin Bennett (OxonCC).

22/89. Declarations of interest

None.

The Council accepted Nicola Misseldine Reason Absence JB

22/90. Parishioners' issues

None.

22/91. Minutes of the Council's last ordinary meeting

The Council **approved** the minutes of the Council Meeting held on 6th September 2022. The Chair then signed the minutes and initialled each page.

Action: Clerk to publish signed minutes on the Council's website

22/92. County Councillor's report

Cllr Robin Bennett had sent his apologies with a written report.

22/93. District Councillor's report

Cllr Sam Casey-Rerhaye introduced her latest report, which the Clerk had published on the Council's website.


22/94. Planning applications

None.

The Chair reported that RES (Renewable Energy Systems Ltd) held a drop-in session at the Village Hall yesterday in connection with their proposed solar farm in the parish. He said RES told people they will come back to another meeting in three months' time.

The Chair said three people had attended from CPRE Oxfordshire as had SODC Councillors Sam Casey-Rerhaye and Elizabeth Gillespie. He

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had been advised to contact Radley Parish Council about the proposal.

Action: Chair

22/95. Finance

a) Bank reconciliation to end October 2022

The Council **noted** a bank reconciliation to the end of October 2022 presented by the Clerk as Responsible Financial Officer.

b) Budget monitoring report to end October 2022

The Council **noted** a report, presented by the Clerk as Responsible Financial Officer, monitoring payments against the budget up to the end of October 2022.

c) The Council **ratified** the following payment made since the last meeting by Cllr Madhvi Saini and the Clerk:

➤ Zurich Municipal, £241, insurance.

d) Payments

The Council **approved** the following payments:

➤ £271.00, C V Hopkins, site visit expenses for Neighbouring Parish Councils Joint Committee

➤ £20.40, John Peters, expenses

➤ £43.88, Geoffrey Ferres, Clerk's expenses 2022-23 Q2.

The following signed the payments and initialled the supporting paperwork:

➤ Cllr Madhvi Saini and Cllr Mandy Rigault in relation to C V Hopkins

➤ Cllr Madhvi Saini and the Clerk in relation to the Chair's expenses

➤ The Chair and Cllr Mandy Rigault in relation to the Clerk's expenses.

Action: Clerk to send cheque to Charlie Hopkins

e) Receipts

The Council **noted** a report presented by the Clerk as Responsible Financial Officer listing receipts since the last ordinary Council meeting on 6th September 2022.

f) Transfer

The Council **agreed** to transfer £2,000.00 from its current account to its deposit account. **Action: Clerk**

22/96. Correspondence

None.

22/97. Grant application

The Council **agreed** to make a grant of £400.00 to the Nuneham Courtenay Adult Lunch Club. The Chair and Cllr Madhvi Saini signed a

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cheque for that amount. Cllr Mandy Rigault offered to hand over the cheque at the Lunch Club's meeting tomorrow.

Action: Cllr Mandy Rigault

22/98. Village Hall bills

Nothing to report.

In response to a question, the Clerk said that TalkTalk started to provide a broadband service at the Village Hall in February 2015.

22/99. Civility and Respect

The Council **agreed** to sign the Civility and Respect pledge.

Action: Clerk

22/100. Playing field

Nothing to report.

22/101. Succession Planning

Nothing to report.

22/102. Business Continuity

Nothing to report.

22/103. Speeding and other Highways issues

The Council discussed the issue of northbound lorries from the developments at the Oxford Science Park being expected to travel south on the A4074 to the Golden Balls roundabout, passing through the village twice.

Cllr Nicola Misseldine had attended a meeting on 18th October with OxonCC's Jon Beale and Cllr Robin Bennett and had submitted a written report.

Jon Beale had clarified that anything relating to traffic enforcement is strictly the remit of Thames Valley Police. This includes speed cameras. Cllr Nicola Misseldine is getting in touch with Cllr Sam Casey-Rerhaye to discuss contacting the police for advice, as she is a member of the Thames Valley Police and Crime Panel.

Jon Beale had advised that OxonCC can help with some traffic control measures and signage, including Speed Indicator Devices and Vehicle-Activated Signs.

Jon Beale had explained that OxonCC can install the poles for these signs but the additional cost is around £3,000 per unit.

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He had also advised that there are numerous legally sanctioned prescribed signs which warn road users about the presence of various wild animals. However, as peacocks are not considered wild, it is not possible to have a sign warning of them.

The Council noted that, since the meeting, a speed survey has begun at the north end of the village.

If a peacock sign is not possible, Cllr Madhvi Saini asked about an older people's sign, or a children's sign.

The Council **agreed** to request funds towards Vehicle-Activated Signs from Cllr Robin Bennett.

22/104. Conservation issues

Cllr Sam Casey-Rerhaye apologised for forgetting to send Cllr Mandy Rigault a copy of the draft letter about the Legal Agreement that might go out to residents in her name.

The Clerk reported that SODC has correctly advised that the yew tree that gives Yew Tree Court its name is already protected because it is within the Nuneham Courtenay Conservation Area.

The Council agreed that Cllr Mandy Rigault may apply to Cllr Robin Bennett for a grant towards the cost of the proposed Village guide.

Action: Cllr Mandy Rigault

The Council discussed options for conserving energy in listed buildings. Cllr Sam Casey-Rerhaye suggested the Council write to SODC's Samantha Allen to enquire if there were an officer who could address parishioners about what is possible.

22/105. Housing Infrastructure Fund 1 Relief Road

Cllr Mandy Rigault reported that Sally Dyke had attended the launch in Didcot of the Oxfordshire Roads Action Alliance.

22/106. Automated external defibrillator

Cllr Madhvi Saini repeated her offer to contact James Fallon.

Action: Cllr Madhvi Saini

22/107. Website

The Clerk reported he has applied for the domain name nunehamcourtenay-pc.gov.uk via HCI Data Ltd, the company recommended by Town and Parish Council Websites.

Cllr Madhvi Saini offered to contact Simon Gray about any costs relating to the existing website. **Action: Cllr Madhvi Saini**

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22/108. Public Transport

Nothing to report.

22/109. Records Management and Retention Policy

The Council **agreed** to the Clerk's request that he be allowed to dispose appropriately of the financial records for 2015-16, with the exception of the items relating to the Playing Field and the Asset Register.

The meeting closed at 9.02pm.

Signed:

A handwritten signature in black ink, appearing to be 'ALG', written over a horizontal line.

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