

Nuneham Courtenay Parish Council

<http://nunehamcourtenay.org.uk/>

The next meeting of Nuneham Courtenay Parish Council is at 7pm on Tuesday 28th June 2022 in Nuneham Courtenay Village Hall

Agenda

22/38. Apologies for absence

22/39. Declarations of interest

22/40. Public participation

Members of the public may make representations, answer questions and give evidence at a meeting which they are entitled to attend in respect of the business on the agenda. The period of time designated for public participation at a meeting shall not exceed 15 minutes unless directed by the councillor chairing the meeting.

A member of the public wishing to speak at a meeting of the Council shall alert the chairman of the meeting to their wish before the start of the meeting. Before speaking, any member of the public shall give their name.

A member of the public shall not speak for more than five minutes.

22/41. Co-option to fill vacancy

The Council will, if it wishes, co-opt an elector to fill the current vacancy. The new member will then sign a declaration of acceptance of office.

22/42. Minutes

The Council will approve:

a) The minutes of the Council's Annual Meeting held on 3rd May 2022

You can view the draft minutes on the Council's website here: [Minutes](#)

b) The minutes of the Council's Extraordinary Meeting held on 24th May 2022

You can view the draft minutes on the Council's website here: [Minutes](#)

22/43. County Councillor's report

You can view these on the Council's website here: [County Councillor's reports](#)

c/o 20a Harley Road, OXFORD, OX2 0HR
clerk@nunehamcourtenay.org.uk

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- 22/44. District Councillor's report
You can view these on the Council's website here: [District Councillor's reports](#)
- 22/45. Internal Auditor's Report 2021-22
The Council will receive the Internal Audit Report which forms page 4 of the Annual Governance and Accountability Return 2021-22 Part 2 and which you can view on the Council's website here: [AGAR Report](#) and the full report, which you can view on the Council's website here: [Full Report](#)
- 22/46. Certificate of Exemption from External Audit for 2021-22
The Council will decide whether to certify itself as exempt from a limited assurance review by an external auditor. You can view the unsigned Certificate on the Council's website here: [Certificate](#)
- 22/47. Review of Internal Systems of Control 2022
The Council will consider a report of a check on the internal systems of control conducted by Cllr Nicola Misseldine, which you can view on the Council's website here: [Review](#)
- 22/48. Planning Applications
The Council will consider its response to any planning application received in advance of the meeting and be updated regarding planning matters including the call by CPRE Oxfordshire for a county-wide strategy for the location of renewable energy projects, which you can view on the Council's website here: [CPRE](#)
- 22/49. Finance
- a) Bank reconciliation to end May 2022
The Council will consider a bank reconciliation to the end of May 2022 presented by the Clerk as Responsible Financial Officer, which you can view on the Council's website here: [Bank Rec](#)
 - b) Budget monitoring report to end May 2022
The Council will consider a budget monitoring report covering the first two months of the financial year presented by the Clerk as Responsible Financial Officer, which you can view on the Council's website here: [Monitoring](#)

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- c) Transfer from deposit account to its current account
The Council will consider whether to make a transfer from its current account to its deposit account.
- d) Approval of payments sought including:
 - £1,140.00, Bickerdike Allen Partners LLP, acoustic consultancy services for Neighbouring Parish Councils Joint Committee
 - £330.00, Auditing Solutions Ltd, Internal Audit 2021-22
 - Geoffrey Ferres, Clerk's net pay 2022-23 Q1
- e) Receipts
The Council will note a report listing receipts since the last ordinary Council meeting on 1st March 2022: [Receipts](#)

- 22/50. Correspondence
The Clerk will present correspondence for information only – matters requiring a Council decision will appear elsewhere on the agenda.
- 22/51. Code of Conduct
The Council will decide whether to adopt the new model Oxfordshire Code of Conduct, which you can view on the Council's website here: [Code](#)
- 22/52. Playing Field
The Council will be updated regarding the Playing Field and will consider what further steps, if any, to take.
- 22/53. Village Hall bills
The Council will be updated regarding payments for broadband and electricity bills for the Village Hall.
- 22/54. Records Management and Retention Policy
The Council will consider any disposal of records.
- 22/55. Succession Planning
The Council will discuss further how to find successors to the present Chair and Clerk.
- 22/56. Business Continuity
The Council will be updated regarding progress with implementing the Business Continuity Policy, which you can view on the Council's website here: [Policy](#)

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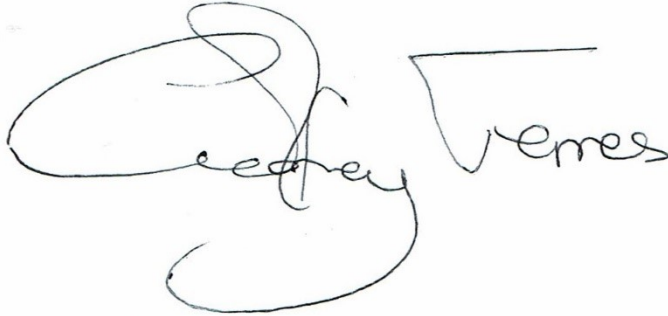
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- 22/57. Speeding and other Highways issues
The Council will be updated regarding speeding and other Highways issues in the parish.
- 22/58. Conservation issues
The Council will be updated regarding conservation issues in the parish.
- 22/59. Housing Infrastructure Fund 1 Relief Road
The Council will be updated regarding the Housing Infrastructure Fund 1 Relief Road, associated with the Didcot Garden Town development, and the work of the Neighbouring Parish Councils Joint Committee.
- 22/60. Defibrillator
The Council will be updated regarding the automated external defibrillator installed on the outside of the Village Hall.
- 22/61. Website
The Council will be updated regarding the commissioning of a new website compliant with The Public Sector Bodies (Websites and Mobile Applications) (No.2) Accessibility Regulations 2018.
- 22/62. Emergency Planning
The Council will approve the action of Cllr Mandy Rigault in submitting an application on the Council's behalf to SSEN's Resilient Communities Fund.

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- 22/63. Public transport
The Council will consider any public transport issues in the parish.

A handwritten signature in black ink, appearing to read 'Sue Jones', written in a cursive style.

Parish Clerk
Wednesday 22nd June 2022