

**Minutes of the meeting of Nuneham Courtenay Parish Council held on 1<sup>st</sup> March 2022 at the Village Hall**

The Chair opened the meeting at 7.13pm.

**21/122. Present/Apologies**

Parish Councillors present: Nicola Misseldine, John Peters (Vice-Chair), and Madhvi Saini (Chair).

Also present: Cllr Sam Casey-Rerhaye (SODC) and Geoffrey Ferres (Clerk).

Apologies: Mandy Rigault and Cllr Robin Bennett (OxonCC).

The Chair reported that Akshay Morye has resigned due to pressure of work and the Council **thanked** him for his valuable contributions to its recent work.

The Council **accepted** Mandy Rigault's reasons for absence.

**21/123. Declarations of interest**

None.

**21/124. Parishioners' issues**

None.

**21/125. Minutes of the Council's last ordinary meeting**

The minutes of the Council Meeting held on 4<sup>th</sup> January 2022 were **approved**, then signed on each page by the Chair.

**Action: Clerk to publish signed minutes on the Council's website**

**21/126. County Councillor's report**

No report.

**21/127. District Councillor's report**

Cllr Sam Casey-Rerhaye gave a report. She reported that South Oxfordshire District Council is going to purchase a small number of houses using Section 106 money from developers.

The Vice-Chair asked about funding for improved insulation. Sam said she has a report to present to the Future Oxfordshire Partnership.

Sam said she has received more applications than she has money available.

Sam said that South Oxfordshire District Council expects to deliver the Government's £150 Council Tax rebate for people who occupy Band A

Signed:



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to D properties by giving a credit in April to those who pay by direct debit.

**21/128. Planning applications**

None.

**21/129. Finance**

- a) Bank reconciliation to end January 2022  
The Council **noted** a bank reconciliation to the end of January 2022 presented by the Clerk as Responsible Financial Officer.
- b) Budget monitoring report to end January 2022  
The Council **noted** a report, presented by the Clerk as Responsible Financial Officer, monitoring payments against the budget up to the end of January 2022.
- c) The Council **ratified** the following payments made since the last meeting by the Vice-Chair and the Clerk on behalf of the Neighbouring Parish Councils Joint Committee:
- Dr J M Reeves, £500, HydroGEOtech Consultants
  - Prof John Whitelegg, £500, transport and sustainability
- d) The Council **ratified** the transfer of £3,000 from the Council's deposit account to its current account made since the last meeting by the Vice-Chair and the Clerk
- e) Payments  
The Council **approved** the following payments:
- £3,000, C V Hopkins, services to Neighbouring Parish Councils Joint Committee
  - £500, Alan James, landscape consultancy for Neighbouring Parish Councils Joint Committee
  - £12, G J Peters, printing expenses.
- The Chair and the Vice-Chair signed the first two payments. The Chair and the Clerk signed the payment for the Vice-Chair's expenses.
- Action: Clerk to send cheques to C V Hopkins and Alan James**
- f) Receipts  
The Clerk informed the Council that he was not aware of any receipts since the last ordinary meeting up to the end of January 2022.

**21/130. Correspondence**

None.

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**21/131. Annual Parish Meeting 2022**

The Council discussed the arrangements for the Annual Parish Meeting for 2022 to be held on Thursday 3<sup>rd</sup> March at 7pm in the Village Hall.

**Action: Nicola Misseldine to circulate reminder via WhatsApp group**

**21/132. Records Management and Retention Policy**

Nothing to report.

**21/133. Succession Planning**

Nothing to report.

**21/134. Business Continuity**

Nothing to report.

**21/135. Playing field**

Nothing to report.

**21/136. Speeding and other Highways issues**

Mandy Rigault reported that the peafowl petition “was presented to OxonCC Cabinet on 15<sup>th</sup> February and was very sympathetically received.

The Oxford Mail and then The Sun picked up on it and ran stories. Robin [Bennett] has put a piece in The Baldons and Nuneham Courtenay Newsletter. [Nicola Misseldine] is going to liaise with Cllr Tim Bearder over traffic speed control measures.

He pledged to ask the government for funding for more [speed] cameras as he said none had been installed in the County since 1998, which he said was unacceptable. [Cllr Bearder] and Robin [Bennett] are going to liaise over the VAS [Vehicle Activated Signs].”

**21/137. Conservation issues**

The Clerk reported that there appeared to have been no follow-up to the meeting with SODC’s Paula Fox set up by Cllr Sam Casey-Rerhaye and held on 13<sup>th</sup> December 2021.

Sam offered to contact Paula Fox.

**21/138. Housing Infrastructure Fund 1 Relief Road**

The Council **ratified** the decision of the Chair and the Vice-Chair that this Council would administer the Vale and South Oxfordshire Neighbouring Parish Councils Joint Committee which is challenging the proposed Housing Infrastructure Fund 1 road.

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The Council **agreed**, on the recommendation of the Clerk as Responsible Financial Officer, to make two amendments to the 2021-22 budget relating to the Joint Committee:

- Add a provision for receipts of £4,667
- Increase the provision for payments from £500 to £5,000.

**21/139. Automated external defibrillator**

Nothing to report.

**21/140. Website**

Akshay Morye had sent a report which said: "Alongside obtaining quotes for the work, I have been in conversation with Simon Gray, who currently maintains the website. I will be meeting with Simon this evening to discuss a quotation for the pieces of work we require."

He went on to say that he will continue supporting the council towards completing the task of obtaining a website compliant with the Public Sector Bodies (Websites and Mobile Applications) Accessibility Regulations 2018 that came into force in September 2020.

**21/141. Community First Oxfordshire**

Deferred to next meeting.

**21/142. Transport**

Nothing to report.

The meeting closed at 8.45pm

Signed:



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