

# Nuneham Courtenay Parish Council

<http://nunehamcourtenay.org.uk/>

**The next meeting of Nuneham Courtenay Parish Council is at 7pm on Tuesday 1<sup>st</sup> March 2022 in Nuneham Courtenay Village Hall**

## Agenda

21/122 Apologies for absence  
So far: Mandy Rigault

21/123 Declarations of interest

21/124 Public participation  
Members of the public may make representations, answer questions and give evidence at a meeting which they are entitled to attend in respect of the business on the agenda. The period of time designated for public participation at a meeting shall not exceed 15 minutes unless directed by the councillor chairing the meeting.

A member of the public wishing to speak at a meeting of the Council shall alert the chairman of the meeting to their wish before the start of the meeting. Before speaking, any member of the public shall give their name.

A member of the public shall not speak for more than five minutes.

21/125 Approval of the minutes of the Council's last Ordinary Meeting held on 4<sup>th</sup> January 2022. You can view the draft minutes on the Council's website here: [Minutes](#)

21/126 County Councillor's report  
You can view these on the Council's website here: [County Councillor's reports](#)

21/127 District Councillor's report  
You can view these on the Council's website here: [District Councillor's reports](#)

21/128 Planning Applications  
The Council will consider its response to any planning application received in advance of the meeting

21/129 Finance  
a) Bank reconciliation to end January 2022  
The Council will consider a bank reconciliation to the end of January 2022 presented by the Clerk as Responsible

c/o 20a Harley Road, OXFORD, OX2 0HR  
[clerk@nunehamcourtenay.org.uk](mailto:clerk@nunehamcourtenay.org.uk)

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Financial Officer, which you can view on the Council's website here: [Bank Rec](#)

- b) Budget monitoring report to end January 2022  
The Council will consider a budget monitoring report covering the first ten months of the financial year presented by the Clerk as Responsible Financial Officer, which you can view on the Council's website here: [Monitoring](#)
- c) Ratification of payments made since the last meeting by the Vice-Chair and the Clerk on behalf of the Neighbouring Parish Councils Joint Committee:
  - Dr J M Reeves, £500, HydroGEOtechH Consultants
  - Prof John Whitelegg, £500, transport and sustainability
- d) Ratification of transfer of £3,000 from the Council's deposit account to its current account made since the last meeting by the Vice-Chair and the Clerk
- e) Approval of payments sought including:
  - Geoffrey Ferres, Clerk's holiday pay 2021
  - Society of Local Council Clerks, share of Clerk's annual subscription
  - G J Peters, expenses
  - C V Hopkins, services to Neighbouring Parish Councils Joint Committee
  - Geoffrey Ferres, Clerk's expenses January and February
- f) Receipts  
The Clerk will report any receipts since the last ordinary meeting.

21/130 Correspondence for information only – matters requiring a Council decision will appear elsewhere on the agenda.

21/131 Annual Parish Meeting 2022  
The Council will finalise the arrangements for the Annual Parish Meeting for 2022 to be held at 7pm on Thursday 3<sup>rd</sup> March 2022.

21/132 Records Management and Retention Policy  
The Council will consider any disposal of records.

21/133 Succession Planning  
The Council will discuss further how to find successors to the present Chair and Clerk.

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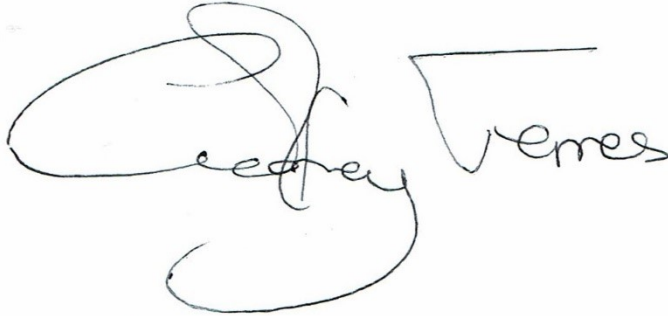
- 21/134 Business Continuity  
The Council will be updated regarding progress with implementing the Business Continuity Policy approved at the last meeting, which you can view on the Council's website here: [Policy](#)
- 21/135 Playing Field  
The Council will be updated regarding the Playing Field and will consider what further steps, if any, to take
- 21/136 Speeding and other Highways issues  
The Council will be updated regarding speeding and other Highways issues in the parish.
- 21/137 Conservation issues  
The Council will be updated regarding conservation issues in the parish.
- 21/138 Housing Infrastructure Fund 1 Relief Road  
The Council will be updated regarding the Housing Infrastructure Fund 1 Relief Road, associated with the Didcot Garden Town development, and will ratify the Chair's offer for the Council to administer a Joint Committee with four other parish councils to co-operate in challenging OxonCC's proposals
- 21/139 Defibrillator  
The Council will be updated regarding the automated external defibrillator installed on the outside of the Village Hall
- 21/140 Community First Oxfordshire  
The Council will consider whether to become members of Community First Oxfordshire for 2022-23 at a cost of £35.
- 21/141 Website  
The Council will be updated regarding compliance with the requirement to publish materials on an accessible website

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21/142 Public transport

The Council will consider any public transport issues in the parish

A handwritten signature in black ink, appearing to read 'Seema Venes'. The signature is written in a cursive style with a large, looping initial 'S'.

Parish Clerk

Wednesday 23<sup>rd</sup> February 2022