

Nuneham Courtenay Parish Council

<http://nunehamcourtenay.org.uk/>

The next meeting of Nuneham Courtenay Parish Council is at 7pm on Tuesday 4th January 2022 in Nuneham Courtenay Village Hall

Agenda

21/100 Apologies for absence

21/101 Declarations of interest

21/102 Public participation

Members of the public may make representations, answer questions and give evidence at a meeting which they are entitled to attend in respect of the business on the agenda. The period of time designated for public participation at a meeting shall not exceed 15 minutes unless directed by the councillor chairing the meeting.

A member of the public wishing to speak at a meeting of the Council shall alert the chairman of the meeting to their wish before the start of the meeting. Before speaking, any member of the public shall give their name.

A member of the public shall not speak for more than five minutes.

21/103 Approval of the minutes of the Council's last Ordinary Meeting held on 2nd November 2021. You can view the draft minutes on the Council's website here: [Minutes](#)

21/104 County Councillor's report
You can view these on the Council's website here: [County Councillor's reports](#)

21/105 District Councillor's report
You can view these on the Council's website here: [District Councillor's reports](#)

21/106 Planning Applications
The Council will consider its response to any planning application received in advance of the meeting

21/107 Finance

a) Bank reconciliation to end November 2021

The Council will consider a bank reconciliation to the end of November 2021 presented by the Clerk as Responsible

c/o 20a Harley Road, OXFORD, OX2 0HR
clerk@nunehamcourtenay.org.uk

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Financial Officer, which you can view on the Council's website here: [Bank Rec](#)

- b) Budget monitoring report to end November 2021
The Council will consider a budget monitoring report covering the first two-thirds of the financial year presented by the Clerk as Responsible Financial Officer, which you can view on the Council's website here: [Monitoring](#)
- c) Approval of payments sought including:
 - Geoffrey Ferres, Clerk's net pay 2021-22 Q3
 - HMRC, PAYE Income Tax deducted 2021-22 Q3
 - Geoffrey Ferres, Clerk expenses 2021-22 Q3
- d) Receipts
The Clerk will note the following receipts since the last ordinary meeting:
 - 23p, Barclays, quarterly interest
- e) Budget 2022-23
The Council will approve a budget for 2022-23. You can view a draft budget presented by the Clerk as Responsible Financial Officer on the Council's website here: [Budget](#)
- f) Precept 2022-23
The Council will agree the precept it will demand from South Oxfordshire District Council for 2022-23. You can view illustrations of possible levels of precept and their implications for residents' Council Tax for 2022-23 on the Council's website here: [CT 2022-23](#)

21/108 Correspondence for information only – matters requiring a Council decision will appear elsewhere on the agenda

21/109 Grant application
The Council will consider an application for a grant from Oxfordshire South and Vale Citizens Advice. A copy of the request for a grant is attached

21/110 Annual Parish Meeting 2022
The Council will agree the date, time and format of the Annual Parish Meeting for 2022 which must be held between 1st March and 1st June, and may not commence before 6pm

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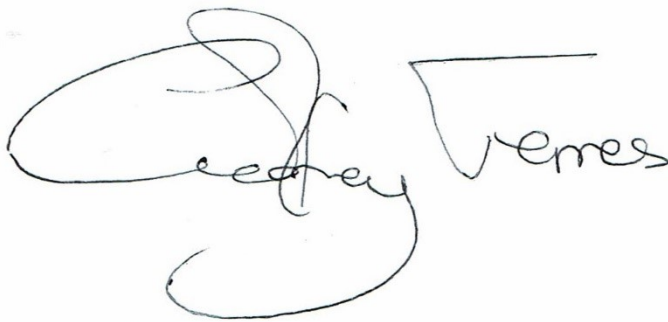
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- 21/111 Financial Regulations
The Clerk recommends that the Council amend or adopt the latest version of the model Financial Regulations issued by the National Association of Local Councils which he has attempted to adapt to the circumstances of this parish. You can view the Clerk's draft Financial Regulations on the Council's website here: [Draft Regs](#)
- 21/112 Records Management and Retention Policy
The Council will approve a Records Management and Retention Policy. You can view a draft policy prepared by the Clerk on the Council's website here: [Records](#)
- 21/113 Succession Planning
The Council will consider how to find successors to the present Chair and Clerk. A paper is attached from the Clerk
- 21/114 Business Continuity
The Council will consider a draft Business Continuity Policy drafted by the Clerk, which you can view on the Council's website here: [Policy](#)
- 21/115 Playing Field
The Council will be updated regarding the Playing Field and will consider what further steps, if any, to take
- 21/116 Speeding and other Highways issues
The Council will be updated regarding speeding and other Highways issues in the parish, and will decide whether to apply for a 20mph speed limit on the main road through the village
- 21/117 Conservation issues
The Council will be updated regarding conservation issues in the parish and will consider the outcome of a meeting with SODC's Paula Fox held on 13th December 2021
- 21/118 Housing Infrastructure Fund 1 Relief Road
The Council will be updated regarding the Housing Infrastructure Fund 1 Relief Road, associated with the Didcot Garden Town development, and will decide whether to contribute £500 towards the cost of specialist advice to contest the planning application

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- 21/119 Defibrillator
The Council will be updated regarding the automated external defibrillator installed on the outside of the Village Hall
- 21/120 Website
The Council will be updated regarding the commissioning of an accessible website
- 21/121 Public transport
The Council will consider any public transport issues in the parish

A handwritten signature in black ink, appearing to read 'Sue Jones', is written over a light blue horizontal line.

Parish Clerk
Monday 20th December 2021