

# Nuneham Courtenay Parish Council

<http://nunehamcourtenay.org.uk/>

**The next meeting of Nuneham Courtenay Parish Council is at 7pm on Tuesday 2<sup>nd</sup> November 2021 in Nuneham Courtenay Village Hall**

## Agenda

21/79 Apologies for absence  
So far: Chair

21/80 Declarations of interest

21/81 Public participation  
Members of the public may make representations, answer questions and give evidence at a meeting which they are entitled to attend in respect of the business on the agenda. The period of time designated for public participation at a meeting shall not exceed 15 minutes unless directed by the councillor chairing the meeting.

A member of the public wishing to speak at a meeting of the Council shall alert the chairman of the meeting to their wish before the start of the meeting. Before speaking, any member of the public shall give their name.

A member of the public shall not speak for more than five minutes.

21/82 Approval of the minutes of the Council's last Ordinary Meeting held on 14<sup>th</sup> September 2021. You can view the draft minutes on the Council's website here: [Minutes](#)

21/83 County Councillor's report  
You can view these on the Council's website here: [County Councillor's reports](#)

21/84 District Councillor's report  
You can view these on the Council's website here: [District Councillor's reports](#)

21/85 Planning Applications  
The Council will consider its response to the planning application below:  
a) Notcutts Garden Centre: Variation of condition 2 (Approved plans) in application P18/S1895/FUL substituting new plans in place of approved plans from condition 2. Refurbishment and extension to existing garden centre buildings, including demolition of the existing restaurant, extension to existing

c/o 20a Harley Road, OXFORD, OX2 0HR  
[clerk@nunehamcourtenay.org.uk](mailto:clerk@nunehamcourtenay.org.uk)

# Nuneham Courtenay Parish Council

<http://nunehamcourtenay.org.uk/>

building for restaurant and retail; enlarged service yard with new service road, enclosure of existing canopy; relocated poly tunnel; new poly tunnels and entrance feature; internal and external improvements to existing buildings, and re surfacing and formalisation of existing overflow car-park, together with associated drainage and landscaping.

[Consultation deadline: Saturday 13<sup>th</sup> November 2021] You can view the application here: [Notcutts](#)

and any other planning application received in advance of the meeting

21/86

## Finance

### a) Bank reconciliation to end September 2021

The Council will consider a bank reconciliation to the end of September 2021 presented by the Clerk as Responsible Financial Officer, which you can view on the Council's website here: [Bank Rec](#)

### b) Budget monitoring report to end September 2021

The Council will consider a budget monitoring report covering the first half of the financial year presented by the Clerk as Responsible Financial Officer, which you can view on the Council's website here: [Monitoring](#)

### c) Confirmation of payments made by the Chair and Vice-Chair since the last Council Meeting:

- £427.36, Geoffrey Ferres, Clerk's net pay 2021-22 Q2
- £142.46, HMRC, PAYE Income Tax deducted 2021-22 Q2

### d) Approval of payments sought including:

- £53.87, Geoffrey Ferres, Clerk expenses 2021-22 Q2
- £136.96, SSE, Village Hall quarterly electricity bill

### e) Receipts

The Clerk will note the following receipts since the last ordinary meeting:

- £3,204.00, SODC, second half of annual precept
- £0.23p, Barclays, quarterly interest

21/87

Correspondence for information only – matters requiring a Council decision will appear elsewhere on the agenda

# Nuneham Courtenay Parish Council

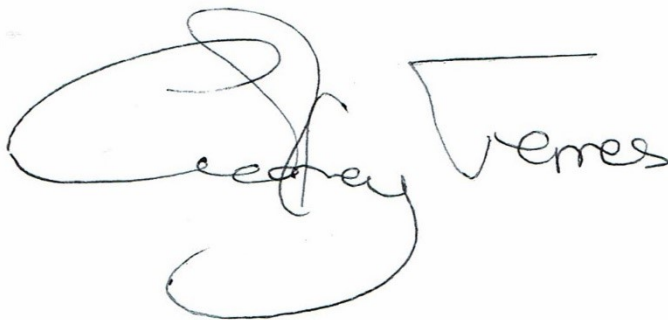
<http://nunehamcourtenay.org.uk/>

- 21/88 Financial Regulations  
The Clerk recommends that the Council amend or adopt the latest version of the model Financial Regulations issued by the National Association of Local Councils which he has attempted to adapt to the circumstances of this parish. You can view the Clerk's draft Financial Regulations on the Council's website here: [Draft Regs](#)
- 21/89 Records Management and Retention Policy  
The Council will approve a Records Management and Retention Policy. You can view a draft policy prepared by the Clerk on the Council's website here: [Records](#)
- 21/90 Business Continuity  
The Council will consider a draft Business Continuity Policy drafted by the Clerk, which you can view on the Council's website here: [Policy](#)
- 21/91 Playing Field  
The Council will be updated regarding the Playing Field and will consider what further steps, if any, to take
- 21/92 Speeding and other Highways issues  
The Council will be updated regarding speeding and other Highways issues in the parish
- 21/93 Conservation issues  
The Council will be updated regarding conservation issues in the parish and will consider the offer of a meeting with SODC's Paula Fox
- 21/94 Housing Infrastructure Fund 1 Relief Road  
The Council will consider whether it should take a position on the Housing Infrastructure Fund 1 Relief Road, associated with the Didcot Garden Town development, which consists of four separate but interdependent highway schemes from the A34 Milton Interchange to the B4015 east of Clifton Hampden
- 21/95 Defibrillator  
The Council will be updated regarding the automated external defibrillator installed on the outside of the Village Hall

# Nuneham Courtenay Parish Council

<http://nunehamcourtenay.org.uk/>

- 21/96 Website  
The Council will be updated regarding the commissioning of an accessible website
- 21/97 Accessible guide to the village, house and garden  
The Council will consider whether to apply to Cllr Sam Casey-Rerhaye (SODC) for a grant to cover part of the costs of producing a new accessible guide to the village, house and garden, aimed at the general public rather than academic or historical experts
- 21/98 Civil Parking Enforcement  
The Council will consider how the introduction of Civil Parking Enforcement might affect the parish. You can view a briefing from the County Council's Cabinet Member for Highways Management on the Council's website here: [Parking](#)
- 21/99 Public transport  
The Council will consider any public transport issues in the parish

A handwritten signature in black ink, appearing to read 'Sue Jones', written in a cursive style.

Parish Clerk

Wednesday 27<sup>th</sup> October 2021