

Minutes of the meeting of Nuneham Courtenay Parish Council held remotely on 7th July 2020 via Zoom

The Chair opened the meeting at 7.04pm.

19/138. Present/Apologies

Parish Councillors present: James Fallon, John Peters (Vice-Chair), Madhvi Saini (Chair) and Mandy Rigault.

Also present: Cllr Sam Casey-Rerhaye (SODC), Geoffrey Ferres (Clerk) and one parishioner.

Apologies: None.

19/139. Declarations of interest

The Chair and Mandy Rigault declared an interest in relation to the Village Hall.

19/140. Parishioners' issues

None.

19/141. Minutes of the last ordinary Council Meeting

The minutes of the Council Meeting held on 24th February 2020 were **approved**, then signed on each page by the Vice-Chair.

Actions: Vice-Chair to send signed minutes to Clerk; Clerk to publish them on the Council's website

19/142. Vacancy

The Council **agreed** to co-opt Akshay Morye, who then signed a Declaration of Acceptance of Office.

Actions: Clerk to send Akshay Morye a Register of Interests form; Akshay Morye to complete and return it

19/143. County Councillor's report

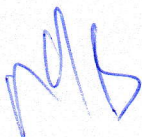
Cllr Lorraine Lindsay-Gale had submitted a number of written reports since the last ordinary meeting, all of which had been published on the Council's website.

19/144. District Councillor's report

Cllr Sam Casey-Rerhaye had submitted a number of written reports since the last ordinary meeting, all of which had been published on the Council's website.

She spoke briefly to her most recent report and mentioned the appointment of Cllr Jo Robb to the new role of Thames Champion. Her

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role is to improve access to, and protect and enhance the biodiversity and cleanliness of, the river.

Mandy Rigault raised the impact of the gravel extraction site on the river and Cllr Sam Casey-Rerhaye said she would raise it with Cllr Robb.

Cllr Sam Casey-Rerhaye mentioned that a White Paper on Local Government is expected in September and it is possible it may contain proposals to force on Oxfordshire a single local authority to replace the six, existing district, county and city councils.

She said that, on that basis, the Conservative Leader of Oxfordshire County Council, on which the Conservatives no longer have a majority, is calling on the Government to cancel the County Council elections due in May 2021.

19/145. Planning applications and consultations

a) 3-4 Lower Farm Cottages, Lower Farm Lane: Erection of detached garden room [P20/S1169/LDP] [Not subject to public consultation]
No concerns were raised.

b) Land South West of Cowley Substation: Environmental Impact Assessment Scope for Proposed Solar Farm and Battery Storage [P20/S2037/SCO] [Not subject to public consultation]

The Chair said she has been in contact with Cllr Sam Casey-Rerhaye. The Chair and the Vice-Chair both said more could be probably be done to reduce the visual impact of the solar farm.

Akshay Morye offered to contact the developer about three-dimensional imaging. The Chair suggested he write to Jasmine El-Gabban of Alpaca Communications. **Action: Akshay Morye**

c) Global Retreat Centre: Proposed external enclosure to accommodate new central heating boilers and associated services for heating the Centre; Refurbishment of bathrooms and kitchens [P20/S1486/FUL] [P20/S1488/LB] [Consultation deadline: Wednesday 29th July 2020]

The Council **instructed** the Clerk to inform SODC it had no objection to the application. **Action: Clerk**

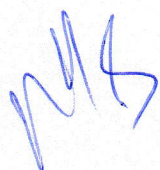
19/146. Finance

a) Year end bank reconciliation 2019-20

The Clerk said he is still unable to reconcile the Council's current account because the Council's bank has still not provided him with bank statements for April to December 2019, which he requested in April of this year.

He asked for the assistance of councillors in resolving the problem.

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b) Provisional accounts 2019-20

The Council **noted** provisional (unaudited) accounts for 2019-20 presented by the Clerk as Responsible Financial Officer.

c) Budget monitoring report to end June 2020

The Council **noted** a report, presented by the Clerk as Responsible Financial Officer, monitoring payments against the budget up to the end of the first quarter.

d) Confirmation of payments made since the last Council Meeting

The Council **confirmed** the following payment made by the Chair and Vice-Chair since the last Council Meeting:

- £421.95, Geoffrey Ferres, Clerk's pay Q1 net of Income Tax deducted

e) Payments

The Council **approved** the following six payments:

- £140.42, Oxfordshire Association of Local Councils, annual subscription
- £119.10, John Peters, expenses
- £105.40, HMRC, PAYE Income Tax deducted Q1
- £49.23, Geoffrey Ferres, Clerk expenses
- £172.20, SSE, Village Hall quarterly electricity bill
- £400, Hannah Skoda, contribution towards cost of archaeological report by Keevill Heritage Ltd against the threat of mineral extraction at Nuneham Courtenay.

The Chair signed the first four payments and the sixth.

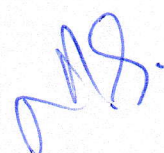
The Council waived Financial Regulation 6.6 so that:

- the Vice-Chair could sign the first and last four payments outside the meeting
- James Fallon could sign the second and fifth payments outside the meeting.

Actions:

- **Vice-Chair to countersign payments signed by the Chair other than his own expenses**
- **James Fallon to countersign payment to Vice-Chair**
- **Vice-Chair and James Fallon to sign payment to SSE**
- **Chair to deliver payment to Vice-Chair once signed**
- **Chair to post all other payments in the stamped addressed envelopes provided by the Clerk**
- **Clerk to make payment to SSE.**

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f) Receipts

The Clerk informed the Council of the following receipts since the last ordinary meeting:

- £3,036, SODC, first half of the annual precept
- £2.49, Barclays, deposit account quarterly gross interest

19/147. Correspondence

None.

19/148. Proposed gravel extraction site

The Chair said she would like to have the report by Keevill Heritage Ltd published on the Council's website. The Clerk advised her to check with Hannah Skoda that the Council may publish it. **Action: Chair**

19/149. Playing field

The Clerk reported that he still has not yet received a response to the message the Council sent to the Nuneham Courtenay Sports and Playing Field Association on 16th December 2019 although he wrote again on 14th June.

The Chair said she has taken informal advice and had been advised that the Council should write to the Association requesting details about its governance and giving the Association 28 days to provide it. **Action: Chair**

The Chair said she has asked for the Land Registry for a legible copy of the 1948 document. She has been advised to ask the Land Registry for copies of the documents submitted in support of the registration of the Playing Field to its four current owners. **Action: Chair**

Mandy Rigault asked the Clerk to forward to the Council a copy of the latest message he had sent to the Association. **Action: Clerk**

The Clerk was instructed to investigate further the possibility of registering the Playing Field as a Village Green. **Action: Clerk**

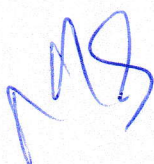
The Council **agreed** that no further action beyond those listed above would be taken without a further Council meeting.

19/150. Speeding and other highways issues

The new gateways had been installed and were much appreciated.

James Fallon raised the issue of a Vehicle-Activated Sign. In view of pressure of time, the Council **agreed to defer** this to its next meeting.

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19/151. Conservation issues

Mandy Rigault proposed that the Council contact Milton Abbas Parish Council in Dorset about establishing an informal relationship as their villages have important similarities. The Council **agreed**. **Action: Clerk**

19/152. Neighbourhood Plan

The Chair reported that Simon Gray has received a phone message from Jasminde Love saying she would be happy to pass on the materials in her possession regarding the unfinished Village Plan. Cllr Sam Casey-Rerhaye suggested that the Council invite Ricardo Rios, a Senior Planning Policy Officer who deals with Neighbourhood Plans, to address a meeting.

19/153. Automated external defibrillator

The Clerk had ordered the defibrillator and cabinet, which have both been delivered.

Action: Chair and Mandy to arrange installation with the Village Hall Committee.

James Fallon suggested that the Council should consider purchasing a spare set of pads and a storage bag.

19/154. Parish Transport

Mandy Rigault said the meeting of Parish Transport Representatives due to be held on 23rd June had been cancelled.

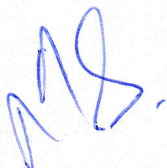
19/155. Dates of next meetings

The Council **agreed** the dates of its future meetings up to and including the Annual Council Meeting in May 2021.

Action: Clerk to publish the dates on the Council's website

The meeting closed at 9.18pm

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