

Minutes of the meeting of Nuneham Courtenay Parish Council held on 3rd September 2019 at the Village Hall

The Vice-Chair opened the meeting at 7.33pm

19/59. Present/Apologies

Parish Councillors present: John Peters (Vice-Chair, who chaired the meeting at the Chair's request), Madhvi Saini (Chair) and Mandy Rigault.

Also present: Cllr Sam Casey-Rerhaye (SODC), Geoffrey Ferres (Clerk), and one parishioner.

Apologies: James Fallon.

19/60. Declarations of interest

None.

19/61. Parishioners' issues

A parishioner asked if the Council could pay for the cost of a water butt at the churchyard. The Council **agreed** this was an excellent proposal and **agreed** to seek a way of making it possible so long as the cost did not exceed £100.

19/62. Minutes of the last ordinary Council Meeting

The minutes of the Council Meeting held on 2nd July 2019 were **approved**, then signed on each page by the Chair.

19/63. Matters arising from the minutes of the Council Meeting held on 2nd July 2019

The Clerk had delivered a letter of thanks to the parishioner who has tidied up the cycle rack at the south end of the village.

The Clerk had again neglected to table the revised Risk Assessment for the Council's approval. **Action: Clerk**

The Vice-Chair had displayed a signed copy of the Annual Governance and Accountability Return in the Noticeboard, which now needs to be taken down. **Action: Vice-Chair**

The Chair and Vice-Chair had signed a cheque for £81 to the County Council towards the cost of replacing Marsh Baldon Church of England Primary School's Early Years play frame.

19/64. County Councillor's report

Cllr Lorraine Lindsay-Gale had submitted her written report, which had been circulated by the Clerk.

Signed:

Madhvi Saini

Date:

5/11/19

19/65. District Councillor's report

Cllr Sam Casey-Rerhaye introduced her written report, which had been published on the Council's website. She started a discussion as cycling champion about ways of improving cycling.

Mandy Rigault asked that the Council's congratulations be passed on to the Food and Safety team.

19/66. Planning

- a) Brewery Cottage: Single-storey side extension [P19/S2460/HH]
[Consultation deadline: 12th September 2019].

The Vice-Chair as Planning Champion advised that there was nothing about this application to which he could see any reason to object.

- b) 12 Nuneham Courtenay: Use of detached outbuilding as a separate dwelling house with no reliance or dependency upon the host dwelling [P18/S1123/LDE]

The Vice-Chair wrote to Planning following the planning decision urging enforcement of the Legal Agreement.

The Clerk asked whether the Council wished to write to the Oxfordshire Architectural and Historical Society and the Oxfordshire Preservation Trust, who had also objected strongly to the application, asking if they too would urge SODC to enforce the Legal Agreement. The Council instructed him to do so on its behalf. **Action: Clerk**
Cllr Sam Casey-Rerhaye asked for more information about this matter. **Action: Clerk**

The Vice-Chair offered to write to Cllr Sam Casey-Rerhaye so she could make her own representations to Planning Officers. **Action: Vice-Chair**

19/67. Finance

- a) The Council **approved** the following payment:

➤ £4.50, Mandy Rigault, travel expenses

The Chair and the Vice-Chair then signed the payment and the Clerk handed over the cheque.

- b) The Council **agreed** to pay £25 for the hire of the Village Hall for tonight's meeting at the usual rate of £10 per hour and **agreed** this should be added to the £20 outstanding for the hire of the Village Hall for the last meeting, which had been approved at the last meeting but not yet paid. The Chair and the Vice-Chair then signed the payment of £45.

Signed:

Mandy Rigault

Date:

5/11/2019

19/68. Correspondence

- a) Steven Corrigan, SODC: Polling district and polling places review
The Council **agreed** to recommend the Village Hall continue to be the polling place for this parish. **Action: Clerk**

19/69. Oxford to Cambridge Expressway

There was nothing new to report.

19/70. Playing field

The Clerk had written to the four parishioners listed as owners of the Playing Field and as trustees of the Sports and Playing Field Association asking them to transfer ownership to the Council.

Ron Benson had written back on behalf of the Trustees of the Sports and Playing Field Association. The Trustees had then placed a lengthy article in the September issue of the newsletter. The Clerk had also submitted an article mentioning the playing field but the editor had insisted on changes before she would publish it.

The Clerk consulted the Chair and replied to Ron Benson offering to attend part of a Trustees meeting or a separate meeting with any or all of the Trustees. No reply had yet been received to this second letter.

A parishioner said he understood that the Trustees are meeting on Saturday 7th September.

The Clerk reported that the Open Spaces Society had written to him to say that its President Paul Clayden, current author of Arnold-Baker on Local Council Administration, would be willing to advise the parish council on this matter at a meeting or otherwise. The Society advised that his current charge is £70 per hour (no VAT) plus travel expenses. The Council agreed to take up this offer and instructed the Clerk to make arrangements for a meeting with Paul Clayden at the Village Hall.

Action: Clerk

19/71. Replacement of northern gateways

The Clerk had written to OxonCC accepting its quotation and its offer to meet half of the cost. Mandy Rigault offered to chase up OxonCC about carrying out the work. **Action: Mandy Rigault**

19/72. Electronic means to communicate with parishioners

The Chair said she has not yet set up a three-way meeting with Simon Gray and the Clerk. **Action: Chair**

The Chair said she had forwarded a message from Simon Gray suggesting possible future arrangements regarding the website. The Clerk said he believed the message had not been sent to him.

Signed:

Mandy Rigault

Date:

5/11/19

The Council felt it might be helpful if the Clerk were in future able to upload items to the website.

Action: Chair to forward Simon Gray's message to the Clerk.

19/73. Automated external defibrillator

Cllr Sam Casey-Rerhaye said she was willing in principle to pay half of the cost but there was a procedure to be followed to request her financial support. **Action: Clerk**

The Council then discussed the issue of the cost of any electricity from the Village Hall that might be used by the defibrillator cabinet. The Chair and Mandy Rigault both declared an interest and took no part in the discussion or decision.

The Clerk recommended and the Council **agreed** that the Council could offer to take over responsibility for the whole of the Village Hall's electricity bill.

19/74. Winter salt and salt bins

The Clerk advised the Council that there was currently no OxonCC salt bin in the parish. The Council **agreed** none was needed.

The Council agreed it would be advisable to submit a further request but taking care not to duplicate the original request. It was agreed the salt should be delivered to the Vice-Chair's home. **Action: Clerk**

19/75. Parish Transport

Mandy Rigault attended her first meeting as Parish Transport Representative on 3rd July. She had sent a brief report and an item which the Clerk had included in the September issue of the newsletter. She said she had received no comments yet from any parishioner.

The meeting closed at 9.07pm.

Signed:

Mandy Rigault

Date:

5/11/19