

**Minutes of the extraordinary meeting of Nuneham
Courtenay Parish Council held on Thursday 29th June 2019
at the Village Hall**

27th
MS-

The Chair opened the meeting at 7.04pm

19/34. Present/Apologies for absence

Parish Councillors: James Fallon, John Peters (Vice-Chair),
Madhvi Saini (Chair) and Mandy Rigault.

Apologies: Cllr Sam Casey-Rerhaye (SODC).

19/35. Internal Auditor's Report 2018-19

The Council **accepted** the report and its three
recommendations. **Action: Clerk to ask for the report to be
published on the Council's website**

19/36. Annual Governance Statement 2018-19

The Council **agreed** to answer to statements 1 to 8 and "N/A"
to statement 9. The Chair and the Clerk then signed Section 1
of the Annual Governance and Accountability Return 2018-19
Part 2. **Action: Clerk to ask for the completed Annual
Governance Statement to be published on the Council's
website**

19/37. Statement of Accounts 2018-19

The Council **unanimously approved** the Accounting
Statements 2018-19 as submitted by the Clerk as Responsible
Financial Officer. The Chairman and the Clerk then signed
Section 2 of the Annual Governance and Accountability Return
2018-19 Part 2. **Action: Clerk to ask for the signed
Statement of Accounts to be published on the Council's
website**

**19/38. Certificate of Exemption from External Audit for
2018-19**

The Council **agreed unanimously** to certify the Council as
exempt from a limited assurance review and from the duty to
submit the Annual Governance and Accountability Return 2018-

Signed:

M Saini

Date:

27/19

19 to the external auditor, Moore Stephens. The Chair and the Clerk then signed the Certificate of Exemption. **Action: Clerk to send the signed Certificate to the External Auditor and to ask for it to be published on the Council's website**

19/39. Approval of payment of Internal Auditor's fee

The Council **agreed unanimously** to pay Auditing Solutions Ltd's fee of £300 (including VAT) for carrying out the 2018-19 Internal Audit. The Chair and Vice-Chair then signed the cheque and initialled the stub and a copy of the invoice.

Action: Clerk to send the cheque to the internal auditor

The meeting closed at 7.30pm.

Signed:

M Serind

Date:

2/7/19